



**Gwent County
Football Association
Handbook
2011/2012**

**OFFICERS, COUNCIL MEMBERS AND ALL SUB-COMMITTEES
FOR SEASON 2011/2012**

PRESIDENT:

Mr S.J. Brooks KSS JP, 12b Cefn Milwr, Hollybush, Cwmbran, Gwent. NP44 7PH 1978

SENIOR VICE PRESIDENT:

Mr L.C. Mort, Flat 42 Tredegar Court, Marion Street, Newport, Gwent. NP20 2HB 1980

JUNIOR VICE-PRESIDENT:

Mr H. Wills, 30 Hollins Close, Chepstow, Gwent. NP16 5HY 1978-1986/1989

LIFE VICE-PRESIDENT:

Mr D.J. Herbert, 15 Kingshill Court, Stowhill, Newport, Gwent. NP20 4DT 1952

Mr T.V. Harris, 2 Westfield House, Golden Mile View, Newport, Gwent. NP20 3QD 1970

Mr A.R. Jenkins, 856 Newport Road, Rumney, Cardiff, South Wales. CF3 4LJ 1974

Mr G. Jones, 27 Church Crescent, Bassaleg, Newport, Gwent. NP10 8NR 1975

Mr P.W. Aston, "Brook Farm", Bishton, Newport, Gwent. NP18 2DZ 1974-1981/1984

LIFE MEMBERS:

Mr S.J. Brooks KSS JP, 12b Cefn Milwr, Hollybush, Cwmbran, Gwent. NP44 7PH 1978

Mr L.C. Mort, 63 Shakespeare Crescent, Newport, Gwent. NP20 3JA 1980

Mr D. Felkin, 22 Magor Street, Newport, Gwent. NP19 OGU 1981

Mr H. Wills, 30 Hollins Close, Chepstow, Gwent. NP16 5HY 1978-1986/1989

Mr D. Piper, 33 Lansdowne Road, Newport, Gwent. NP20 3FZ 1986

Mr M.D. James, 225 Christchurch Road, Newport, Gwent. NP19 8BE 1985-1995/1997

Mr A. Watkins, 1 Ashtree Cottages, Aberbeeg, Gwent. NP13 2AT 1987

Mr L. Blakemore, 33 Tan House Drive, Caerleon, Newport, Gwent. NP18 1BS 1988

Mr T. Challenger, 11 Bryngwyn Road, Pontypool, Gwent. NP4 6ET 1988

CHAIRMAN OF COUNCIL:

Mr B. Reynolds, 20 Forest Close, Newport, Gwent. NP19 8LX 1994

VICE-CHAIRMAN OF COUNCIL:

Mr R. Willis, The Haven, 8 Risca Road, Rogerstone, Newport Gwent. NP10 9FZ 1995

SECRETARY:

Mr A. Watkins, 1 Ashtree Cottages, Aberbeeg, Gwent. NP13 2AT - 01495 214 388 1987

ASSISTANT SECRETARY:

Mr K.R.Jones "Awelfryn", 1 Park House, Cyfartha Park, Merthyr Tydfil, Mid Glam. CF47 8RE 1994

TREASURER:

Mr A. Watkins, 1 Ashtree Cottages, Aberbeeg, Gwent. NP13 2AT 1987

COUNCIL:

Mr S. Matthews, 28 Plover Crescent, Caldicot, Newport, Gwent. NP26 4ET 1990-2005/2009

Mr J.B. Barnett, 1 Buttery Terrace, Fleur-de-Lys, Blackwood, Gwent. NP12 3SQ 1995

Mr D. Downs, Bluebell Cottage, Plas Road, Fleur-De-Lys, Blackwood, Gwent. NP12 3SE 2004

Mr R. Griffiths, Ray-Sel, Pentrepiod Road, Pontnewynydd, Pontypool, Gwent. NP4 6RP 2004

Mr G. Phillips, 12 Straithview, Pentwynmawr, Newbridge, Gwent. NP11 4HT 2005

Mr J. Pisani, 24a Fairoak Avenue, Newport, Gwent. NP19 8FX 2005

Mr G. Williams, 31 High Bank, Newport, Gwent. NP19 7JQ 2006

Mr M. Price, 105 Almond Avenue, Ty-Sign, Risca, Gwent. NP11 6PG 2007

Mr D. Harris, 25 Victoria Road, Bulwark, Chepstow, Gwent. NP16 5QW 2008

Mr J. Betts, 59 Hawthorn Road, Sebastopol, Pontypool, Gwent. NP4 5BR 2011

Mr V. Edwards, 100 Cardiff Road, Newport, Gwent. NP20 3AB 2011

Mr S. Sanger, 2 Mersey Close, Pontllanfraith, Blackwood, Gwent. NP12 2FZ 2011

REPRESENTATIVE ON THE COUNCIL OF THE FOOTBALL ASSOCIATION OF WALES:

Mr A. Watkins

REPRESENTATIVE FROM THE GWENT COUNTY REFEREES' ASSOCIATION:

Mr R. Willis

REPRESENTATIVES FROM THIS ASSOCIATION ON THE GWENT COUNTY REFEREES ASSOCIATION:

Mr K.R. Jones

REPRESENTATIVE FROM THE SENIOR CLUBS:

Mr V. Edwards

MANAGEMENT COMMITTEE:

Mr D.J. Herbert,

Mr G. Jones

Mr A.R. Jenkins

Mr P. W. Aston

Mr T.V. Harris

Mr S.J. Brooks

Mr L.C. Mort

Mr T. Challenger

Mr G. Phillips

Mr D. Downs

PLAYERS' LICENCING SECRETARY:

Mr S.J. Brooks KSS JP: Tel 01633 868 283

LEAGUE SANCTIONS COMMITTEE:

Representatives from each Affiliated League to sit on this Committee.

DISCIPLINARY SECRETARY:

Mr P.W. Aston: Tel 01633 412 780

DISCIPLINARY COMMITTEE:

The Officers of the Association and any members of Council as required.

FOOTBALL & COMPETITIONS SECRETARY:

Mr D. Downs: Tel 01443 879 969

REPRESENTATIVE MATCH SECRETARY:

Mr G. Jones: Tel 01633 894 372

FOOTBALL & COMPETITIONS COMMITTEE:

Mr J. Pisani

Mr G. Phillips

Mr R. Griffiths

Mr S. Matthews

Mr V. Edwards

Mr J.B. Barnett

JUNIOR/YOUTH FOOTBALL & DEVELOPMENT COMMITTEE:

Mr J. Betts

Mr J.B. Barnett

Mr D. Harris

Mr M. Price

Mr G. Williams

Mr G. Phillips

REFEREES DEVELOPMENT SECRETARY:

Mr K.R. Jones: Tel 01685 359 348

REFEREES' COMMITTEE:

Mr G. Jones

Mr G. Phillips

Mr R. Griffiths

Mr S. Matthews

Mr J. Pisani

Mr D. Downs

REFEREES' AREA DELEGATE:

Mr K.R. Jones

REFEREE INSTRUCTORS:

Mr K.R. Jones, "Awelfryn", 1 Park House, Cyfartha Park, Merthyr Tydfil, Mid Glam.

Mr P. Gilby, 92 Castle Lea, Caldicot, Newport, Gwent.
Mr M. Iqbal, 40 Can Dwr Park, Ponthir, Newport, Gwent.
Mr A.A. Henderson, Cotleigh House, Magor Road, Llanmartin, Gwent.
Mr I. Greaney, 14 Beechleigh Close, Greenmeadow, Cwmbran, Gwent.
Mr D. Adie, 16 Yew Tree Rise, Castle Court, Rogiet, Caldicot, Gwent.
Mr C. Postians, 26 Hillside Avenue, Markham, Blackwood, Gwent. (Provisional)
Mr C. Campbell, 17 Pen-y-Groes, Oakdale, Blackwood, Gwent. (Provisional)
Mr P.A. Lewis, 35 Britannia Terrace, Pengam, Blackwood, Gwent. (Provisional)

REFEREES ASSESSORS:

Mr K.R. Jones, "Awelfryn", 1 Park House, Cyfartha Park, Merthyr Tydfil, Mid Glam.
Mr P. Gilby, 92 Castle Lea, Caldicot, Newport, Gwent.
Mr M. Iqbal, 40 Can Dwr Park, Ponthir, Newport, Gwent.
Mr M.D. James, 225 Christchurch Road, Newport, Gwent.
Mr M. Sansom, 100 The Highway. New Inn, Pontypool, Gwent
Mr C. Campbell, 17 Pen-y-Groes, Oakdale, Blackwood, Gwent.
Mr P.A. Lewis, 35 Britannia Terrace, Pengam, Blackwood, Gwent.
Mr J. Fewings, 42 Part Street, Blaina Gwent.
Mr C. Parker, 38 Waungoch Road, Oakdale, Blackwood, Gwent.
Mr J. Pisani, 24a Fair oak Avenue, Newport Gwent.
Mr D. Adie, 3 Clos Alwen, Caldicot, Newport, Gwent
Mr E.G. Cox, 80 Maesglas Grove, Newport Gwent.
Mr R. Willis, The Haven, 8 Risca Road, Rogerstone, Newport, Gwent.

WELFARE OFFICER:

Mr S.J. Brooks KSS JP: Tel 01633 868 283

THE GWENT COUNTY FOOTBALL ASSOCIATION LEAGUE:

SECRETARY:

Mr G. Jones

TREASURER:

Mr L.C. Mort

MANAGEMENT COMMITTEE

A.R. Jenkins

Mr J.B. Barnett

Mr T. Challenger

Mr G. Phillips

THE GWENT COUNTY FOOTBALL ASSOCIATION JUNIOR YOUTH LEAGUE:

PRESIDENT:

Mr S.J. Brooks

CHAIRMAN:

Mr B. Reynolds

VICE-CHAIRMAN:

Mr R. Willis

SECRETARY:

Mr J.B. Barnett

TREASURER:

Accounts as per Gwent County Football Association

MANAGEMENT COMMITTEE:

Mr P.W. Aston

Mr H. Wills

Mr M. Price

Mr G. Phillips

Plus 4 nominated by clubs.

THE OFFICERS OF THIS ASSOCIATION (CHAIRMAN, VICE-CHAIRMAN, SECRETARY, ASSISTANT SECRETARY & TREASURER) AND THE LIFE VICE PRESIDENTS, SIT EX OFFICIO MEMBERS ON ALL COMMITTEES.

AFFILIATED SENIOR LEAGUES:

THE GWENT COUNTY FOOTBALL ASSOCIATION LEAGUE:
Mr G. JONES, 27 Church Crescent, Bassaleg, Newport, Gwent. NP10 8NR
Tel: 01633- 894 372

**MONMOUTHSHIRE BUILDING SOCIETY
NEWPORT AND DISTRICT A.F.L.:**
Mr P.W. ASTON, 'Brook Farm', Bishton, Newport, Gwent. NP18 2DZ
Tel: 01633-412 780.

EAST GWENT A.F.L.:
Mr B. REED, 20 Station Road, Caldicot, Newport, Gwent. NP26 4BU
Tel: 01291 – 420 816

**RYAN TRANSPORT
NORTH GWENT A.F.L.:**
Mr L. REES, 83 Harcourt Street, Ebbw Vale, Gwent. NP23 6EW
Tel: 01495- 303 739.

**KNAUF INSULATION
GWENT CENTRAL A.F.L.:**
Mr R. GRIFFITHS, Ray-Sel, 3 Pentrepiod Road, Pontnewynydd, Pontypool, Gwent. NP4 6RP
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NORTH GWENT SUNDAY A.F.L.:
Ms C.Simms, "Awelfryn", 1 Park House, Cyfartha Park, Merthyr Tydfil, Mid Glam. CF47 8RE
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AFFILIATED JUNIOR AND YOUTH LEAGUES:

THE GWENT COUNTY FOOTBALL ASSOCIATION JUNIOR YOUTH A.F.L.:
Mr J.B. BARNETT, 1 Buttery Terrace, Fleur-de-Lys, Blackwood, Gwent. NP12 3SQ
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EAST GWENT JUNIOR A.F.L.:
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Tel: 01291 625 650

ISLWYN JUNIOR A.F.L.:
Mrs. M. KIBBLE, 27 Brisbane Court, Fairview, Blackwood, Gwent. NP12 3FJ
Tel:- 01443-836 282

NEWPORT DISTRICT JUNIOR A.F.L.:
Mrs. C. WILLIAMS, 31 High Bank, Newport, Gwent. NP19 7JQ
Tel: 01633- 253 806

TORFAEN JUNIOR A.F.L.:
Mr J. EDMONDS, 37 Buttercup Court, Ty-Canol, Cwmbran, Gwent. NP44 6JU
Tel:- 01633 870 550

REFEREES' ASSOCIATIONS:

**THE GWENT COUNTY
REFEREES' ASSOCIATION:**

Mr A. DACK, 19 Winchester Close, Newport, Gwent. NP20 3BL
Tel: 01633-816 606

**EAST GWENT
REFEREES' ASSOCIATION:**

Mr Alan A. HENDERSON, Cotleigh House, Llanmartin, Newport, Gwent. NP18 2EB
Tel: 01633-413 020

**MONMOUTHSHIRE
REFEREES' ASSOCIATION:**

Mr E.G. COX, 80 Maesglas Grove, Newport, Gwent. NP20 3DL
Tel: 01633-815 418

**NORTH GWENT
REFEREES ASSOCIATION:**

Mr C. POSTIANS, 26 Hillside Avenue, Markham, Blackwood, Gwent. NP12 0PT
Tel: 01495 221 390

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GWENT COUNTY FOOTBALL ASSOCIATION CONSTITUTION

1. TITLE OF ASSOCIATION AND AREA:

The Association shall be called "The Gwent County Football Association Ltd", (hereinafter called The Association) and shall be affiliated to the Football Association of Wales Ltd. Its area shall be the whole geographical area of Gwent.

2. HEADQUARTERS:

The headquarters of The Association is the Civic Centre, Newport, Gwent.

3. CONTROL OF ASSOCIATION:

The affairs of The Association shall be governed by a Council, to consist of:-

- Chairman
- Vice-Chairman
- President
- Senior & Junior Vice-Presidents
- Life Vice-Presidents
- Life Members
- Hon. Secretary
- Hon. Treasurer
- Hon. Assistant Secretary
- Members of the Council
- All to be elected in accordance with Rule 4.

The Officers of this Association shall be.

- Chairman
- Vice-Chairman
- Hon. Secretary
- Hon. Treasurer
- Hon. Assistant Secretary.

4. ELECTION OF COMMITTEE:

- a) The Chairman shall be elected biennially by the Council, and no Chairman shall remain in office for more than two years.
- b) The Vice-Chairman shall be elected biennially by the Council.

- c) The President shall be elected by the Council. The President must be a Life Member, and will only serve for a period of three years. The President shall be invited to all meetings.
- d) The Senior and Junior Vice-Presidents shall be the next Senior Life Members.
- e) The Life Vice-Presidents shall be Life Members having achieved 21 year's service and, at the time of appointment, has served the Association as President.
- f) The Hon. Secretary, Hon. Treasurer and Hon. Assistant Secretary shall be elected biennially by the Council.
- g) The Council shall be elected as follows:
 - i. The Secretary and Treasurer of the Gwent County Football Association League.
 - ii. The Secretary of the Gwent County Football Association Youth League.
 - iii. Each Senior League shall biennially elect one member to sit on the Council and additional members for every twenty clubs after the first twenty clubs affiliated to such League.
 - iv. One member shall be elected biennially to represent each Junior or Youth League on the Council.
 - v. One member shall be elected biennially to represent the Senior Clubs in the County to serve on the Council. This member to be elected by the Senior Clubs. A Senior Club is one playing in a League higher than the Gwent County Football Association League.

Qualifications for (iii) and (iv) is that each League seeking representation on the Gwent County Football Association Council must have a minimum of ten affiliated clubs.

- vi. One member to be invited biennially to represent The Gwent County Referees Association.
- h) Life Members: Members of the Council, who have served 21 years on the Council not necessarily continuous, shall be eligible for election as Life Members of the Association with full voting powers. At no time shall the number of Life Members exceed 12.
- i) When deciding on appointments in this Association seniority shall be determined by actual years of service on the Council of The Association.

The Council shall have power to fill any vacancies arising among the Officers or Council Members during the year, and to appoint Sub-Committees.

5. DISQUALIFICATION'S:

No referee on the active list of any Association shall be eligible for a seat on the Council or to be an Officer of this Association.

No player holding a current license shall be eligible for a seat on the Council or to be an Officer of this Association.

No player under contract shall be allowed to serve on the Council of this Association.

A two-thirds majority can remove any member or Officer of the Council guilty of misconduct in any form from the Council immediately, and any vacancy may be filled immediately.

Any member of the Council who has been absent from two consecutive Council Meetings without (in the opinion of the Council) a sufficient reason shall be considered to have resigned.

Any member of the Council who has been absent from two consecutive Sub-Committee Meetings without (in the opinion of the Council) a sufficient reason shall be considered to have resigned from the Sub-Committee.

6. CONSTITUTION CHANGES:

The Council of The Association can only change the Constitution of The Association.

7. COMMITTEE STRUCTURE:

Appeals Panel: Four (4) members from the Officers, The President and Life Vice Presidents.

Disciplinary Panel: Four (4) members from the Chairman, Vice Chairman, Secretary, Treasurer and one (1) Council Member together with the Disciplinary Secretary. An usher to be appointed for each meeting.

Football & Competitions Committee: The Football & Competition Secretary, the Representative Match Secretary, a member of each of the five (5) Saturday Senior Leagues and one member from the Junior Leagues.

Referees Committee: The Officers, a member from each of the five (5) Saturday Leagues, The Referees Development Secretary and The Gwent County Referees Association Representative.

Junior/Youth Football & Development Committee: a member of each of the Junior Leagues plus one member from the five (5) Saturday Senior Leagues.

8. FINANCE AND MANAGEMENT:

A Management Committee shall be formed consisting of The President, Officers, Life Vice Presidents, Licensing Secretary, Disciplinary Secretary, Referees Development Secretary, Football & Competitions Secretary, the retiring Chairman, one (1) Life Member and one (1) Council Member.

9. ACCOUNTS:

The accounts for each year shall be certified by a Chartered Accountant and a cash statement and balance sheet be forwarded to each club at the time notices are sent convening the Annual General Meeting. The Chartered Accountant to be appointed at the previous Annual General Meeting. The Secretary and Treasurer of The Association or in the absence of one of the foregoing signatures the Chairman shall sign all cheques. Any cheque submitted to this Association and subsequently not honoured by the bank will incur a £25.00 administrative fee.

10. COUNCIL MEETINGS:

A monthly meeting may be held during the football season, the Secretary being empowered to call a Special Meeting, at any time it may be deemed necessary, on giving seven days notice. Agenda to accompany notice. This agenda to show all matters separately that are likely to require discussion or voting.

11. ANNUAL MEETING:

The Annual General Meeting shall be held during July. Each Club or League having paid its subscription for the season shall be entitled to send one representative. No representative shall represent more than one League or Club.

12. SPECIAL GENERAL MEETINGS:

The Secretary shall convene a Special General Meeting at any time by order of the Council, or on receiving a requisition to that effect, signed by the Secretaries of not less than twenty Clubs belonging to The Association, but no General Meeting shall have the power to alter the decision of the Council.

13. ALTERATION OF CUP RULES:

In the event of any alteration being deemed necessary in the Cup Rules of this Association, notice of the proposed alteration or amendment shall be sent to the Secretary, in writing, with the name of the proposer of every such alteration or amendment, this to be in the hands of the Secretary by the 10th February and the Secretary shall inform every Club and League of the proposed alteration or amendment at least seven days before a General Meeting to be held in the third week in March for that purpose. Any such alterations or amendments to come in force at the next Annual General Meeting.

14. ADMISSION TO GROUNDS:

Any Officer or Member of the Council of The Association shall be admitted to the reserved or stand accommodation of any ground belonging to a club affiliated to this Association upon production of his official card for the current season.

NOTE: Council Members should give formal notice to the respective club so that accommodation may be arranged.

15. FOOTBALL & COMPETITIONS COMMITTEE:

The Committee shall comprise of the Officers of The Association, the Football & Competition Secretary, the Representative Match Secretary and members of the Council. Responsible for all Cup matters and to arrange and organise games for the selected representative squads of The Association.

16. GWENT COUNTY FOOTBALL ASSOCIATION LEAGUE:

The Gwent County Football Association League shall be under the full jurisdiction of The Gwent County Football Association Ltd. The Council of the Gwent County Football Association Ltd shall elect the Secretary and Treasurer of the Gwent County Football Association League biennially.

Four members from the Council of The Association to be nominated biennially to serve on the Management Committee of the League.

No member of the Council of The Association shall be allowed to represent a club on the Management Committee of the League.

PYRAMID DIVISIONS

The League shall receive into membership a number of clubs not exceeding 48. There shall be three divisions (First, Second and Third). The Management Committee shall determine the Constitution of each division annually. No reserve teams of any club shall be permitted to play in these divisions.

COMBINATION DIVISION

This division will be open to the reserve teams of clubs playing in a higher level than the Gwent County Football Association League First Division. Member clubs of this division will have restricted voting powers and will only vote on matters appertaining to that division. A team must withdraw if its first team is relegated to the Gwent County Football Association League. Any other withdrawals will only be at the discretion of, and at a fee, determined by the Management Committee.

GROUND CRITERIA FOR ALL CLUBS AND NEW CLUBS

ENTERING THE LEAGUE

1. The following ground criteria will apply to all clubs in the League. Clubs **MUST** have this criteria which will also apply to new clubs entering the League.
2. All matches are to be played on private grounds or on grounds deemed suitable by the League Management Committee. If another pitch/pitches are in close proximity the pitch being used for matches in the League must be fully enclosed. The boundary enclosure shall be of a solid structure with a minimum height of 4'6" and capable of preventing unauthorised access.
3. All Clubs shall have the playing area of their ground permanently enclosed by a solid barrier during the playing season. Rope or wire is **NOT** acceptable. In certain circumstances (where

The shortest distance between the touch line and pitch perimeter barriers should not be less than 1.83 metres.

4. Clubs must provide two covered dug outs adjacent to the playing area. They must be capable of accommodating a minimum of **Eight** seated persons, and the floor must have a solid foundation (concrete, tarmac, or paved slabs). A technical area for both clubs must be clearly marked out in front of both dug outs, which must not extend more than 2 metres either side of the dug outs. Only substitutes, manager, coaches and medical staff are allowed to be in the dug out, only **ONE** person is allowed to stand in the Technical Area at anyone time.
5. The minimum size of the pitch is 105 x 60 yards, or metric equivalent. Goal posts and goal net supports must be of professional manufacture and meet the requirements of the Laws of the Game. They must be identical.
6. Clubs must keep their ground in a proper playing condition and maintain a good playing surface.
7. Goal nets and regular height corner flags to must be used at all times. The pitch markings to be easily distinguishable by match officials and players, under normal circumstances they should be white in colour.
8. All clubs to provide adequate dressing room accommodation within reasonable proximity of the playing area, which must be separate for both teams. The dressing rooms for both teams must be heated, well ventilated, free of damp and secure, and capable of accommodating a minimum of 16 persons.
9. Clubs must have toilet facilities of at least one W/C and one hand basin with hot and cold running water and a minimum of one urinal with in the vicinity of each dressing room.
10. A separate shower area must be provided for each team with a minimum of four shower heads in each area.
11. A separate area must be provided for the exclusive use of match officials. The area must be capable of accommodating a minimum of three persons. The area must contain a shower, WC and a washbasin with hot and cold running water.

12. All clubs must have first aid equipment, which must include a stretcher. The location of which must be clearly marked in all dressing rooms.
13. The Home club must produce a match programme (**not single sheets**) to include the names of all players of both teams, together with match official/s. The visiting club **MUST** send to the home club, details of player's names in the team squad they plan to field. This information must be received by the home club at least 7 days prior to the scheduled date of the match. The home club are required to forward to the League Secretary a copy of the Match Day Programme within **Four** days of the date of the fixture. These Match Day Programmes **MUST** be available on the home clubs ground on match days, of which a copy **MUST be given to the Referee, prior to kick off.**
14. All the facilities shall be approved by the League Management Committee and must not be allowed to deteriorate below the standard required by the League.
15. All new clubs seeking membership through the pyramid system **must have this criteria in place by 30th April each year, on the same ground they have been playing on during the current season.**
16. Permission to play at other venue other than the clubs **existing ground will not be allowed,** unless granted by the League Secretary.
17. **REGULATIONS FOR THE PYRAMID STRUCTURE:**
 - (1) **Promotion/Regulation.**
 - a) There shall be automatic promotion and regulation between the different levels of the Pyramid and between the lowest levels of the directly affiliated league and the Area Associations, where clubs concerned meet the necessary criteria, as approved by the F.A.W.
 - b) The criteria for promotion to a directly affiliated league shall be approved by the F.A.W. The criteria for promotion within Area Associations shall be the responsibility of the Area Associations. No directly affiliated league or Area Association will be allowed to operate criteria which is more stringent than the tier of the Pyramid that they feed into.
 - c) No additional reserve teams shall be permitted in the F.A.W. Pyramid Structure without prior permission of the F.A.W.

- d) The number of clubs to be promoted and relegated within the F.A.W. Pyramid Structure for directly affiliated leagues shall be approved by the F.A.W. in liaison with the directly affiliated leagues.
- e) Where the number of contributory leagues at any level is greater than the league into which it feeds, the clubs promoted shall be determined according to the following process:
 - i. Each club shall be the champion club of its league, or the runners up in the League, if the champion club declines, or is unable to be promoted.
 - ii. Where the number of clubs eligible under (1.e.i) is reduced to the exact number of promotion places, then promotion shall be automatic.
 - iii. The number of clubs promoted to a directly affiliated league should equate to the number of clubs relegated from the directly affiliated leagues unless this leads to a reduction in number of clubs in the directly affiliated league. In this instance a reduction in numbers of clubs being relegated may be considered to maintain the level of clubs in the directly affiliated leagues.
 - iv. No league shall promote a club which does not finish as champions, or runners up, except with the specific approval of the F.A.W.
- f) Directly affiliated leagues and Area Associations must inform both the F.A.W. and each other by the 31st December each year of clubs that are desirous for promotion at the end of the season irrespective of league position at that date.
- g) All clubs who wish to be considered for promotion in the following season must meet the criteria for the superior league by 30th April to be considered.
- h) Any club proposing ground sharing arrangements must provide written confirmation by 1st April through their league or Area Association. This agreement must satisfy the superior league and must be for a minimum of one season. Any club entering into a ground sharing arrangement for one season and being promoted on that basis, will automatically be relegated after one season if they are unable to continue the agreement and are unable to confirm their facilities for the following season.
- i) The inspection of clubs facilities is the responsibility of the League to which the club will be promoted. That body is solely responsible for ensuring that it complies with the criteria of the superior league. Any club which carries out their own inspections on clubs proposed for inspection does so at its own expense.

- j) League and Area Associations must advise the F.A.W. and each other within 7 days of the conclusion of their fixtures, the name of the club that they are nominating for promotion. This club must be on the list forwarded by 31st December and must comply with Pyramid Regulation (1.f)
 - k) League and Area Associations must advise the F.A.W. and each other within 7 days of the notification of promotion that the club has been accepted for promotion and provide details of clubs (if any) that will be relegated as a result of this promotion.
- (2) **Joint Liaison Committee.**
- a) The committee shall discuss matters of policy relating to ground criteria and promotion and relegation issues, common to the particular leagues.
 - b) The committee shall consist of two representatives of each league, and one representative of the Area Associations involved where appropriate. The F.A.W. will send an independent representative if requested. The chair at meetings shall be taken by a representative of the senior league.
 - c) The senior league shall decide if a meeting is to be held and must provide 14 days notice of the meeting, together with the date and venue along with a copy of the agenda, specifying the business to be considered. All Joint Liaison Committee meetings deemed necessary will be held in February and/or May.
 - d) The expense of holding meetings shall be shared by each league. The representatives' expenses shall be met by their own league.
 - e) The F.A.W. shall be responsible for proposals to make boundary adjustments.

District League to Gwent County Football Association League:

The Football Association of Wales has given approval for the Gwent County Football Association Ltd to retain control of the Gwent Leagues in membership of the pyramid structure.

The four lowest clubs in Division Three may be relegated to the District Feeder Leagues immediately below, within the Pyramid System. The clubs from the Feeder Leagues will automatically be promoted, provided they are declared the Champions and have obtained the required ground criteria and the necessary facilities required by the Gwent County Football Association League. The runner up can be nominated if the champion clubs does not want promotion or does not meet the criteria. No more than four clubs to be promoted in any one season (maximum of one club per District Feeder League). If there are insufficient clubs eligible for promotion from the District Feeder Leagues then the Management Committee of the League will decide on any relegation issue.

It is the responsibility of the District Feeder League Secretary for the nomination of the Leagues clubs who desire promotion and are able to meet the criteria. The District Feeder League Secretary must send their nominations to the Secretary of the Gwent County Football Association League to arrive before the 31st December each year. The Leagues' ground committee will inspect the facilities of every applicant provide they applicant has paid the relevant inspection fee. The clubs will be advised of any alterations or work to be carried out to meet the criteria. The criteria must be in place by the 30th April each season for further inspection.

The final nomination from the Secretary of the District Feeder League of the winner or runner up to be promoted must be in the hands of the Secretary of the Gwent County Football Association League by the 30th April each year. The nomination must be made by the Feeder League Secretary. No application or nomination will be accepted from a club Secretary.

18. GWENT COUNTY FOOTBALL ASSOCIATION JUNIOR YOUTH LEAGUE:

- a) The current President, Chairman, Vice-Chairman and Treasurer of The Association shall hold the same office on the League. The Council of The Association shall elect the Secretary biennially. Four members from the Council of The Association to be nominated biennially to serve on the Management Committee of the League. Clubs in membership with the League will elect four members to sit on the Management Committee of the League.
- b) No member of the Council of The Association shall be allowed to represent a club on the Management Committee of the League.
- c) The Annual League subscriptions, deposits and fees to be decided annually by the Management Committee of the League.

19. CUP COMPETITION FEES:

The Council shall decide all fees annually for all competitions.

20. AFFILIATION FEES FOR CLUBS, LEAGUES, COMPETITIONS & EVENTS:

All Leagues, Competitions, Events and Clubs in the area of Gwent must affiliate to the Gwent County Football Association at a fee.

Senior League Affiliation	£100.00
Youth & Junior League Affiliation	£50.00
Senior Clubs - Welsh League & Above	£55.00
Senior Clubs – Welsh League & Above Plus Junior Section	£70.00
Senior Clubs – Gwent County League & Below and/or Under 18	£45.00
Senior Clubs - Gwent County League & Below and/or Under 18 Plus Junior Section	£60.00
Junior Clubs - Under 16 and Below	£20.00
All other Competitions/Events	£25.00

Constitution Handbooks to be issued to Leagues & Clubs before the official start of the season. Cost of Handbook included in Affiliation Fee. Extra Handbooks may be purchased at a cost of £5.00 each.

21. CONSTITUTION OF LEAGUES:

Any League whose headquarters are situated in the area of The Association (as defined in Rule 1) must be affiliated to The Association. Leagues shall consist of properly qualified and affiliated clubs. The Council of this Association to have power to use discretion in exceptional cases dealing with junior sections of Junior Leagues. Each League affiliated to and sanctioned by this Association shall be confined to a specific area, and shall neither extend nor alter such area nor alter its constitution or rules without the sanction of this Association. Any League wishing to participate in competitions outside the playing area of The Association must first apply to the Secretary of The Association for permission to play in such competitions. Twenty-eight days notice must be given.

No referee may take part in the management of any League or other Competition of whatever kind, if he officiates as a referee within the jurisdiction of such League or Competition concerned.

Each affiliated League must send to this Association a copy of all minutes relating to every Meeting.

22 COMPETITIONS & TOURNAMENTS

a) Before any Competition/Tournament can take place the organising Club must apply for permission to stage the Competition/Tournament giving 28 days notice. Form "D" must be completed and the appropriate fee paid. All teams that enter the Competition must provide a current affiliation number and also produce a letter of authority to enter from their respective Area Association. Copy of such letters to be sent to the Secretary of the Gwent County Football Association.

b) Any Club wishing to play in a Competition/Tournament outside the area of Gwent must apply for permission to the Secretary of the Gwent County Football Association giving 28 days notice.

Any Club failing to observe the above procedure will be liable to be fined and sanctions on the Club may be imposed.

22a NON COMPETITIVE EVENTS

Before any Event can take place the organising Club must apply for permission to stage the Event. Form "D" must be completed and the appropriate fee paid. All teams that enter the Competition must provide a current affiliation number and also produce a letter of authority to enter from their respective Area Association. Copy of such letters to be sent to the Secretary of the Gwent County Football Association.

23. NON AFFILIATED LEAGUES:

No affiliated Club shall be a member of any League which has not been sanctioned and which is not also affiliated.

24. CERTIFIED LEAGUE ACCOUNTS:

Every affiliated league shall forward before the 1st September, a certified balance sheet signed by the auditor, Chairman, Secretary and Treasurer of such League.

25. FORMATION OF LEAGUES:

All competitions must receive sanction annually and permission for any proposed new League must be first obtained from this Association. No Club may be allowed to register for a League until it has provided the League with the Clubs' Affiliation Number.

26. LEAGUE TITLE:

All Leagues shall forward to the Secretary of this Association, on or before the 1st July, a return in accordance with Form 'D'.

- a) Name of League
- b) Year of Formation
- c) Name and Address of Secretary
- d) List of Clubs
- e) Two copies of Rules of League and Competitions which shall be subject to ratification by the Council at the first Meeting after the Association's Annual General Meeting.

27. AFFILIATION OF CLUBS:

All clubs whose playing grounds are situated within the area of The Association (as defined in Rule 1) shall be eligible for membership, subject to the approval of the Council of the Association. Any Club whose headquarters are situated in the said area must be affiliated to The Association. All Affiliations are payable before playing competitive football or the 1st July each year. A fine of £10.00 will be imposed on offending clubs. Each affiliated Club must play in the League in whose area such club is situated, and must fulfil its obligations to such League. All clubs directly affiliated to this Association must play in the Leagues under jurisdiction of this Association. Any Club wishing to participate in competitions outside the playing area of this Association must first apply to the Secretary of the Gwent County Football Association for permission to play in such competitions. Twenty-eight days notice must be given to the Secretary of the Gwent County Football Association. All senior clubs playing within the jurisdiction of this Association must ensure that all players have a current players licence.

Associate Membership of The Association will be granted at the full fee, provided The Football Association of Wales has given sanction.

28. CONSTITUTION OF CLUBS:

All clubs under the jurisdiction of this Association shall satisfy the Council that they are properly constituted clubs, and playing football according to the laws of the Football Association of Wales.

29. CLUB TITLE:

Any Club wishing to change its title must apply in writing to this Association before the 1st July for the following season. No Club will be allowed to change its name if there are any monies outstanding. Any Club found guilty of breaking this rule will be fined the minimum of £25.00 and may be instructed to change the Clubs' name back to the original name.

NO CLUB SHALL CHANGE ITS TITLE AFTER THE 1st JULY.

30. CLUB SECRETARY:

The name of the Club Secretary on Form 'A' is the person responsible for all correspondence relating to the club. Any change in the details must be forwarded to the Secretary or Treasurer of this Association. Clubs failing to notify this Association of any change shall be liable to be fined.

31. NON-AFFILIATED CLUBS:

No club belonging to this Association shall play matches with any Club not affiliated to a recognised Association.

32. PRODUCTION OF BOOKS:

Any League or Club required to do so by this Association shall produce to a commission or to the Management Committee (provided that no member of such commission or committee is directly connected with any Affiliated Club) any or all of its books, records, receipts, etc., as may be specified.

33. MISCONDUCT OF CLUBS:

In the event of any Club being found guilty of serious misconduct, the Council shall have the power to order the name of the offending Club to be removed from the Association, or suspended, fined or otherwise dealt with, as the Council may determine. Any Club playing with or against the offending Club after official notice of such removal or during their suspension shall cease to belong to the Association and be similarly disqualified from playing with or against other Clubs belonging to this Association. Should a Meeting be called to consider the conduct of any club, the Disciplinary Secretary shall give three days notice to the Secretary of the offending Club.

Failure to reply to the request, communication or notice to a player, Club or League within ten days, a fine of £25.00 will be imposed.

33a. ALCOHOL:

Alcohol must not be consumed outside licensed premises or around the field of play. Clubs will be charged with misconduct under Rule 33 or Rule 37. **Please note it is a CRIMINAL OFFENCE to consume alcohol at a football match.**

34. CLUB TOURS:

Any Club wishing to tour, whether playing or not, must observe the following procedure:-

- i. Club to send application to The Association enclosing a stamped addressed envelope.
- ii. The Association will process the application and inform the Club of their decision subject to confirmation from the Football Association of Wales.
- iii. Written application to their League, at least 28 days prior to the date of departure, giving full details of destination and opponents if playing.
- iv. Club will undertake to indicate that they will agree to abide by the current League Rules concerning any necessary postponements.
- v. Club will notify the League opponents of the date(s) in question. This must be done to conform with League Rules regarding postponements.
- vi. A list of persons participating in any Club tour must be made available to The Association Secretary upon request.

Failure to follow the above procedure may result in disciplinary action against the clubs.

34a TOURING TEAMS:

Any Club entertaining Clubs from outside of Gwent must seek permission from the Secretary of the Gwent County Football Association. When an application is made the affiliation number of the Club being entertained must be provided. Any Club found guilty of breaking this rule will be fined a minimum of £30.00.

34b FRIENDLY GAMES:

All friendly games must receive sanction from this Association; this is to ensure Public Liability cover is not compromised. Games within Gwent require 7 days notice; games outside of Gwent require 7 days notice. Games played without the necessary sanction will result in a charge of misconduct. The minimum fine imposed will be £25.00.

35. CLUBS WISHING TO PLAY OUTSIDE LEAGUE BOUNDARIES:

Any Club wishing to play in a League other than the League operating in the area in which the Club is domiciled must have permission of both Leagues and this Association.

36 CLUBS WITH OUTSTANDING DEBTS:

i. CLUBS STILL OPERATING

Clubs who owe debts to this Association will not be allowed to affiliate to The Association until all fines have been paid. The Secretary of The Association is the only person allowed to lift the suspension and the Club will not be permitted to play football until the Monday following the payment of fine. All the above business to be transacted in writing.

ii. CLUBS WHO HAVE DISBANDED

The League Secretary of Clubs who have disbanded and owe this Association outstanding moneys will be asked to forward to this Association a complete list of players registered with the Club, together with the players' addresses and licence numbers. The Secretary of this Association is empowered to proportion the debt on each player. No player registered with that club will be allowed to licence until he has paid his portion of the debt.

iii. CLUBS REPORTED BY LEAGUES FOR OWING MONEY

When an affiliated League informs this Association that a particular Club has outstanding debts to that League, the Secretary must at the same time forward to this Association a list all registered players with that Club, together with the players' addresses and licence numbers, so that this Association can proportion the debt on each players. Players'; registered with that Club will not be allowed to have their licence renewed until their portion of the debt has been paid to this Association.

In items (ii) and (iii) the League Secretary, when submitting the list of registered players to this Association, must at the same time, forward the names and addresses of the Officers and Committee Members of the Club. The Officers and Committee Members of the Club are suspended from holding office with that or any other Club until the outstanding debt is paid in full.

37. CONDUCT AND WELFARE OF OFFICIALS, PLAYERS AND SPECTATORS:

All clubs, being members of this Association, are responsible to the Council for the conduct and Welfare of their Officials, Players and Spectators and are required to take all precautions necessary to prevent Officials or Players being threatened or assaulted before, during or at the conclusion of matches. Any person acting in a temporary capacity within the Club shall be deemed an Official of the Club and subject to the Rule.

Disciplinary action will be taken against a registered player reported for misconduct whilst attending matches as a spectator. This player will be charged with "Bringing the Game into Disrepute".

In the event of any Club, Official or Player being proved, to the satisfaction of the Council, to be guilty of misconduct, the Council shall have power to order the name of the offender to be removed from this Association, suspended or dealt with as the Council deem fit.

Notwithstanding anything contained in these rules to the contrary, any affiliated League, Sanctioned Competition, Club Official, Player or Referee shall have a right to appeal to The Football Association of Wales in accordance with their Rule not more than ten days after the Meeting at which the decision appealed against was given, or, if not present at the Meeting, not more than ten days from the date such decision was mailed to them in writing, accompanied by a fee determined by the Football Association of Wales.

Any Club or Players, after such removal, or during suspension, playing with or against the offender or offenders shall be liable to be dealt with as the Council deem fit.

This applies to all games under the jurisdiction and sanction of this Association, be it Cup, Friendly, in connection with any sanctioned League, Charity or Benefit Competition. This Association may delegate the power to investigate (with or without plenary powers) and report thereon to any Commission or Committee it may deem advisable.

Players failing to conduct themselves in an orderly fashion or fail to refrain from violence, threatening, abusive, obscene or provocative behaviour, conduct or language, after being sent off the field of play, including not returning to or the vicinity of the changing rooms will be charged with bringing the game into disrepute. Maximum suspension 112 days. Minimum fine £50.00

Clubs, officials & supporters failing to conduct themselves in an orderly fashion or fail to refrain from violence, threatening, abusive, obscene or provocative behaviour, conduct or language whilst attending or taking part in a match in which it is involved, whether on its own ground or elsewhere will be charged with bringing the game into disrepute.. Maximum suspension 112 days. Minimum fine £50.00. If the charge is serious and proven the club will be liable to have points deducted.

Referees should report all misdemeanours on plain paper to the Disciplinary Secretary immediately after the game Referees should note that these reports are **PRIVATE & CONFIDENTIAL** therefore no copies of the report must be sent to any other person, including League Secretaries.

38. CONTRACT PLAYERS:

No player under contract shall be allowed to serve on the Council of any sanctioned Competition.

39. REGISTRATION AND TRANSFER OF PLAYERS (YOUTH & SENIOR):

The classification of Youth players is:-

Female players aged fifteen (16) and under nineteen (19) at 31st August and male players aged sixteen (16) and under nineteen (19) at the 31st August.

39.1 The period for registration and transfer of players will be the 1st July until the last Thursday in March inclusive.

39.2 The deadline for a Club to register a player with the relevant League is 5.00pm on the last working day prior to the match in which the Club wishes the player to participate.

39.3 In the case of a male player reaching the age of sixteen (16) and in the case of a female player reaching the age of sixteen (16), and in the case before the player reaches the age of nineteen (19) a player shall be permitted to play in both youth and adult football below Level 2 in the Pyramid System. The said player must be registered with each Club, if he/she plays youth and adult football for different Clubs. For the avoidance of doubt, this right shall apply for the remainder of the season in which the said player reaches his /her nineteenth (19) birthday/s.

39.4 A player may only be registered for ONE Club at a time PROVIDED THAT this shall not prevent:-

39.4.1 A youth player being registered with separate Clubs to play both youth and adult football in the circumstances permitted in 39.3.

39.4.2 A player also being registered with another Club which only plays Association Football on a Sunday.

A player may only be registered for three (3) Clubs during the period 1st July to 30th June of the following year and during such period the player will only be eligible to play for two (2) Clubs PROVIDED THAT if a player registers for a second Club pursuant to the exemptions permitted in Rules 39.4.1 or 39.4.2 in such case the registration shall not count towards the total of three (3) registered Clubs and playing for such second Club shall not count towards the total of playing for two (2) Clubs.

39.5 Where a Club which plays in a League at National Level has a reserve team at District League level and the Clubs' first team (which plays at National Level) does not have a fixture on a given day, then on that given day no more than three (3) players from the first team (which plays at National Level) that played in the Clubs last first team (which plays at National Level) fixture shall be allowed to play on that given day.

39.6 No player having taken part in matches for a Club shall be allowed to join another Club without first satisfying the officials of his/her existing Club and intended Club that he/she has discharged his/her reasonable financial and other liability to the Club or Clubs for which he/she is, or was, a playing member. It is the responsibility of the existing Club to maintain records, mutually confirmed by Club and player, outlining any such liabilities.

39.7 All transfers will be dealt with by the League in which the most senior team plays (the receiving club). Transfer Forms are available from the Secretary of the respective League.

39a. REGISTRATION AND TRANSFER OF PLAYERS (JUNIOR):

The classification of a Junior players is:-

Female players under sixteen (16) and male players under sixteen (16) at 31st August

A male player aged under sixteen (16) and a female player aged under sixteen (16) may register for one Club only. Transfers are dealt with by the League Secretary but with effect from the 1st January in each

season players may only transfer with the approval of this Association and in accordance with exceptional circumstances.

40. STATUS OF PLAYERS:

No player who is under the statutory school leaving age shall enter into a contract of employment with any Club in membership of The Football Association of Wales or any affiliated Association. Subject to the Rules and Regulations of the League in which a Club is a member, any club in membership with this Association or an affiliated Association may negotiate whatever financial arrangements with its players as may be mutually acceptable. All players under written contract must be registered with the Football Association of Wales.

Further, no player under contract shall be allowed to play for more than one Club in any one season unless special permission for the player to do so has been obtained from the Council of the Football Association of Wales. It will be seen from the above that, by placing a player under written contract, both the player and the player's interests are safeguarded.

A player who does not hold a written contract shall not be approached, except during the period known as the "Close Season", by any Club or person attempting to induce such player to play for another Club without a least seven (7) days notice in writing to the Secretary of the Club for which the player was last known to have played and the negotiations must cease at the expiration of twenty one (21) days from the day of such notice being given. The notice must be forwarded by recorded delivery, registered post or a written acknowledgement obtained. A second notice shall not be given by the same Club in respect of the same player during the same football season..

41. INTERNATIONAL TRANSFER CERTIFICATES

- i) An amateur or non-amateur player who has become eligible to play for a club affiliated to a National Association may not be registered with a club affiliated to another National Association unless the latter has received an international transfer certificate issued by the National Association that the player wishes to leave.
- ii) A National Association may not refuse to issue an international transfer certificate unless:-
 - a) The player wishing to leave has not fulfilled his obligations under the terms of his contract with his former club.
 - b) There is a dispute other than that of a financial nature regarding the player's transfer between the club he wishes to leave and the club affiliated to another Association that he wishes to join.
- iii) The players' Status Committee or in the case of an appeal, the FIFA Executive Committee, may order a National Association to arrange for an international transfer certificate to be issued

- iv) If after a period of 60 days from the date of request by the new Association, the Association which a player wishes to leave has not issued a certificate of transfer or given a valid reason why it refuses to do so, the new Association may issue a provisional certificate to the player, enabling him to play in that country.

The provisional certificate shall become permanent one year after the date on which the new Association addressed its request to the former Association, In the event of a reply being received in the meantime from the former Association, indication a valid reason why it has not issued a transfer certificate; the provisional certificate shall be withdrawn immediately.

A player shall not, under any circumstances, be authorised to play in official matches for his new club during the 60-day period mentioned above

- v) Only the National Association of the club with which the player wishes to play shall be entitled to request the necessary international transfer certificate.
- vi) The international transfer certificate shall be issued in triplicate and duly signed by the National Association, which the player intends to leave. Special forms provided by FIFA for this purpose or forms with similar wording shall be used.
- vii) The original shall be sent to the National Association requesting the transfer, the first copy to the FIFA general secretariat and the second shall be remain in the possession of the National Association which the player is leaving.
- viii) A National Association may grant a player temporary eligibility to play on the basis of an international transfer certificate sent by telefax.
- ix) The players' eligibility to play shall not be considered definitive until the official transfer certificate has actually been received, duly signed by the former National Association.
- x) The original of the international transfer certificate must be received within 30 days of the telefax otherwise the temporary eligibility to play shall automatically be cancelled.
- xi) A National Association resorting to this temporary eligibility clause, as a deliberate ploy to enable one of its registered players to play temporarily in another country shall be referred to the FIFA Disciplinary Committee.

- xii) The international transfer certificate shall contain the declaration that the holder of the certificate is free to play within a specific Association as from a certain date.
- xiii) The international transfer certificate may not be made subject to certain conditions. In particular, the validity of the international transfer certificate may not be restricted to a certain period and any clauses to this effect appended to the certificate shall be considered null and void.

The foregoing provisions shall be subject to the terms of application in (vii) to (xi) above.

- xiv) National Associations are strictly forbidden from charging expenses or demanding payment of a fee for issuing an International transfer certificate.
- xv) If, upon the conclusion of a transfer, a special agreement prolongs of compulsory availability of a player representative matches on behalf of his National Association, this agreement shall be attached to the international transfer certificate.
- xvi) A National Association shall not issue an international transfer certificate for a player who is under suspension disciplinary grounds when the transfer is made.
- xvii) In such a case, an international transfer certificate shall not be issued before the day on which the suspension has terminated.
- xviii) Any dispute as to what does or does not constitute disciplinary grounds under 16 above shall be referred to the FIFA Players' Status Committee.
- xix) Once a player has received International clearance all registrations are deemed null and void. Players must re-register on returning.

42. INDUCING A PLAYER TO LEAVE A CLUB:

A Club or an Official of a Club shall induce or attempt to induce a player of another Club to leave the Club for which he is registered until after the period of his registration has expired. The Council shall the power to deal with any offending Club or Official under this Rule as it thinks fit.

43. PLAYERS' LICENCE:

All players wishing to play in any of the Senior Leagues that come under the jurisdiction of this Association and also the Gwent County F.A. Youth League Under 18 Division must obtain a players license before the League can accept registration.

Players wishing to play in other Leagues or Competitions not affiliated to this Association but where the Disciplinary charges against players are dealt with by this Association must hold a current players licence issued by this Association before playing in such League or Competition. Failure to conform can result in disciplinary action against the player and the club. (This does not apply to the Senior Cup).

For administration purposes the Club Secretary should retain the players' licences during the current season. Licences are issued for five seasons, including season of issue, and expires on the 1st July. The fee for issue or renewal of a licence is £8.00. Application for replacement licence during the term of a current licence will carry an additional £8.00 administrative fee. Any player playing without a current licence will be declared ineligible.

When a player is found guilty of being unlicensed the League must take the appropriate action under the ineligibility player rule. The licence is the player's property (issued by The Association) and cannot be withheld for any reason by the Club. Refusal to hand over a players' licence will result in disciplinary action against the Club.

44. INELIGIBLE PLAYERS:

Any player declared ineligible by a League affiliated to this Association and reported to this Association will automatically be fined £30.00 and suspended for 2 matches. The fine does not apply to players still attending school.

45. SUSPENSIONS ETC.:

The Council shall have power to suspend, remove, expel, fine or otherwise deal with any Official, Member or Player of any affiliated League or Club, who may, in their opinion, be proved guilty of any offence connected with football or football management. All fines and/or costs imposed by the Council or its Committees must be paid within ten days. Payment should be made by either cheque or postal order. Non-payment of fines means automatic suspension until the fine is paid in full.

The Disciplinary Secretary of the Association must notify, in writing, all interested parties and persons of any decision of the Council or Committee, except that he need not send such written notification to interested parties or persons who attended throughout the whole hearing, and who were present when the decisions were being announced. Any letter, request, communication or notice of any kind whatsoever which is sent by this Association, shall, if addressed to any member at the address of such member's football Club as registered with the Association, be deemed to be properly sent to such member concerned.

All disciplinary findings must be acknowledged and/or paid within ten days.

46. RIGHT TO APPEAL TO THE ASSOCIATION:

All affiliated Leagues, Clubs, Officials, Players or Referees not satisfied with the decision of any sanctioned League or Cup Competition may, on paying a deposit of £50.00, appeal to the Council of this Association, and, in the event of the appeal being disallowed, such deposit shall be forfeited.

****Note – This does not apply to decisions made by this Association or a Sub Committee of this Association – see Rule 47.**

No appeal can be considered unless lodged within TEN DAYS of the Meeting at which appealed against decision was given, or if not present at the Meeting not more than TEN DAYS from the date such decision was mailed to them in writing. Such appeal must be in writing accompanied by the appeal fee. Five copies of the appeal must be forwarded. Any party at an appeal may submit no fresh evidence.

If the league, Competition, Club, Official, Player or Referee has not exercised a right of request for a personal hearing to the Management Committee concerned before the decision appealed against was taken, then an appeal can only be allowed against the severity of the penalty imposed. The appellant shall make himself available at the time and date stated, otherwise the appeal shall be dismissed and the fee forfeited, and, in addition to any other penalty, may be held responsible for the costs of the Commission, which shall have an absolute discretion in this matter.

In the event of a Club or Player wishing to withdraw an appeal lodged with the Association in accordance with the Rule against the decision of a League, then such application must be made to the Secretary of the Association within ten days of the date of the appeal being lodged in which event the appeal fee is returnable.

Costs will be charged if the Commission feels that the claim is reasonable.

47. RIGHT OF APPEAL TO F.A.W.:

ANY FINAL APPEAL AGAINST A DECISION OF THIS ASSOCIATION MUST BE MADE TO THE FOOTBALL ASSOCIATION OF WALES ACCOMPANIED BY A FEE DETERMINED BY THE FOOTBALL ASSOCIATION OF WALES.

In the event of a League, Club or Player wishing to withdraw an appeal lodged with the Football Association of Wales in accordance with their Rule against the decision of an Area Football Association, then such application must be made to the Secretary of the Football Association within ten days of the date of the appeal being lodged in which event the appeal fee is returnable.

48. LAWS OF THE F.A.W.:

All Clubs belonging to this Association shall play according to the Laws as approved by the Football Association of Wales Ltd. Any Club failing to play according to these Laws shall cease to be members thereof.

49. CLOSE SEASON:

No Club or player shall take part in any football contest other than practice matches (to which no charge for admission can be made) during the close season as laid down by the Football Association of Wales, or take part in any competition at any time that has not received the sanction of the Council of this Association.

Any Club or player offending in either of the above shall be liable to such penalty as the Council deem fit.

50. REPRESENTATIVE MATCHES:

In all matches representing the County, the Committee appointed for that purpose shall choose the squad. All Clubs, members of this Association, shall be bound to place their players at the disposal of this Association for representative matches each season. Any player selected to play in any match arranged by this Association and failing or refusing to play shall, in the absence of any good and sufficient reason, be judged to be guilty of misconduct.

No Club shall play any such player on the day in question under any circumstances whatsoever, unless the Club first obtains the permission of this Association to do so. Non-compliance of this Rule will be deemed as misconduct by Club and Player and will be punishable as directed by this Association.

51. CHARITY AND BENEFIT MATCHES:

Any League or Club instituting a charity or benefit match or competition, must, 28 days before commencing, receive the sanction of the Council, and shall observe the Rules of this Association, and no Club, members of this Association, Referee or an affiliated League shall play or take part in any benefit or charity competition that has not been sanctioned. Any League, Club, Player or Referee so offending shall be liable to suspension as the Council deem fit.

The Secretary of every charity or competition shall, at the close of the competition, send to the Secretary of this Association, an audited balance sheet, and a list of Clubs who have competed.

52. PRESS REPORTS:

All press reports of Meetings shall be furnished officially by The Association Secretary or Press Secretary immediately following each Meeting, and no member of the Council shall make any comment in the press upon the business transacted at any of its Meetings, unless sanction has been given by Council.

The Association shall be entitled to publish in the public press or in any manner it shall deem fit, reports on its proceedings, acts and resolutions, whatever the same shall or shall not reflect on the character or conduct of any Club, Official, Player or Spectator, and every Club Official, Player or Spectator shall be deemed to such publication.

53. CLUBS FOR YOUNG PEOPLE WALES:

Any Youth or Junior Clubs wishing to compete in the Clubs for Young People Wales Football Competitions must write to this Association Secretary for authorisation, once they have affiliated.

Clubs authorised to enter any Association Football Competition of the Clubs for Young People Wales approved by the Football Association of Wales shall be correctly constituted Boys' and Girls Club in full membership of the Federation and operating from premises under the control of the Club and that the Club shall be involved in all activities of the Federation Clubs under the jurisdiction of the local authority or will not be permitted to enter the competition.

The first loyalty of a Club is its League. If there is a clash of fixtures then the League fixture must take precedence.

54. CONSTITUTION, RULES AND BYE LAWS:

Rules and Bye Laws will remain effective until amended according to Rule.

**55. STANDING ORDERS FOR COUNCIL AND GENERAL MEETINGS:
(Adopted by the Council - 8th September 1954)**

- i) **Control of Meeting.**
The Chairman of the Council shall have control of the business of the Meeting and in the case of a tie in voting on any motion or amendment; he shall have power to give a second or casting vote.
- ii) **Movement of Resolutions, Etc.**
Every motion or amendment shall be moved and seconded (and if so required, shall be reduced to writing) before it is discussed or put to the Meeting.
- iii) **Members to Stand When Speaking.**
A member shall stand when speaking and shall address the chair, and the Chairman shall have power to check or call to order a speaker. When the Chairman rises no one else shall continue standing, nor shall anyone else rise until the Chairman has resumed his seat.
- iv) **Matters Not Before Meeting.**
No member shall speak on any matter not before the Meeting.
- v) **Members to Speak Once Only.**
No member shall speak twice on any motion unless permission be given to explain, except the mover of the original resolution, or an amendment that displaces an original resolution.

- vi) **Resolutions, Etc.**
Not to be withdrawn. A motion or amendment once made and seconded shall not be withdrawn without the consent of the Meeting.
- vii) **Amendments to be Relevant.**
Any amendment must be relevant to the motion on which is moved.
- viii) **Rejected Amendments.**
If any amendment be rejected, other amendments may be moved on the original motion, providing notice has been given.
- ix) **Amendments Carried.**
If any amendment be carried, the original motion as thereby amended shall become the question upon which any further amendments may be moved.
- x) **Notice to Rescind Resolution.**
Notice of motion must be given and appear on the Agenda before any decision arrived at can be varied or rescinded. Any motion having been passed by a Council Meeting shall not be rescinded without the consent of at least two-thirds of those present. No motion to alter or rescind any resolution passed within the preceding six months, any no motion or amendment to the same effect as one that has been rejected within the preceding six months shall be proposed. When any such motion or amendment has been disposed of by Council, it shall not be open to any member to propose a similar motion within a further period of six months.
- xi) **Urgent Matters.**
Any matters of pressing importance not on the Agenda may be dealt with at once under a motion of "Urgency" being duly moved, seconded and carried by two-thirds majority of the members present.
- xii) **Time Limit for Speeches.**
No member shall address the Council for a longer period than five minutes on any one question, except the mover of the resolution, who may speak on bringing forward his proposition for a period of not exceeding ten minutes.
- xiii) **Priority of Speaking.**
When two or more members rise at one time, the Chairman shall decide who shall have priority of speaking.
- xiv) **Objectionable Matters.**
If the Chairman shall be of the opinion that any one motion proposed to be made is of an objectionable character, he may at once put it to a vote (on which there shall be no discussion) whether it shall be entertained or not, and if two-thirds of the members present decide not to entertain such motion, the, matter is disposed for that meeting.
- xv) **Quorum.**
Ten members shall form a quorum of the Council and without a quorum no business shall be transacted. This does not refer to Sub-Committees.
- xvi) **Conduct of Members.**
Should there be any dispute which involves the conduct or otherwise of any member or members of the Council, the said member or members shall retire during its consideration.
- xvii) **Resolving into Committees.**
The Council may by vote resolve itself into a Committee, and whilst in Committee there shall be no restriction as to the number of times a member may speak.

- xviii) **Privilege.**
The evidence of witnesses, statements of members, general discussion, and other matters within and before the Council and Committees, shall be deemed to be privileged and private. The Council shall have the power to censure or suspend from service on the Council any member proved to be guilty of a breach of this Rule.
- xix) **Meeting Times.**
All Council Meetings will terminate at 21.00 hours.
- xx) **Dress.**
All members carrying out duties for the Association including attendance at meetings should be suitably dressed to include the wearing of the Association tie.

56. REFEREES:

i) **CONTROL OF REFEREES, ETC.**

The authority over and control of referees and refereeing shall be vested in The Association. The Committee of this Association shall have power to delegate such duties as may be thought fit to a Sub-Committee, to be called the "Referees' Committee".

ii) **EXAMINATION**

The "Referees' Committee" shall hold examinations, when and where necessary, for the purpose of ascertaining competency of candidates, and such candidates must first pass a theoretical examination and after the Committee or a deputation of such has seen the candidate officiate, he shall be classed in the appropriate Level.

ii) **APPLICATION FOR MEMBERSHIP BY INVITATION**

All invitations for membership shall be made and subscription paid to the Referees Development Secretary, from whom forms of application may be obtained, and who shall keep a register of members and issue lists as required.

iii) **QUALIFICATION**

The application form when properly completed must be returned accompanied by the following fees:

- International:- FIFA Referees
- Level One:- Welsh Premier Referee
- Level Two:- Welsh Premier Supplementary Referee
- Level Three:- Referee at Pyramid Level Two (Welsh League) Welsh Premier Assistant Referee
- Level Four:- Supply League Referee and Pyramid Level Two Assistant Referee
- Level Five:- Supply league Referee (Not operating at Pyramid One and Two)
- Level Six- Local league Referee (Old Class A)
- Level Seven:- Intermediate (Old Class B)

- Level Eight:- Junior Local League (Old Class C – New Starters)
- Level Nine:- Youth Referees (Under 16)
- Level Ten:- X Class (Over 50's)

Level One – Eight - £5.00 Level Nine & Ten £3.00

This remittance and form to be received by the Referees' Appointment Secretary before the 1st July each year.

Promotions from Level Eight to Level Six will be the responsibility of the Gwent County Football Association Referees Committee. To be considered for promotion from Level Eight to Level Seven and from Level Seven to Level Six; referees must have officiated for at least one complete season at each Level. Promotions from Level Six to Level One will be the responsibility of the Football Association of Wales Review Board.

Referees must also complete and pass a fitness test laid down by the Football Association of Wales.

iv) **REFEREES REPORT DIRECT**

Referees are hereby instructed that all reports of misconduct must be sent direct to this Association within three days. This body alone shall deal with reports of Gwent matches.

v) **LIST OF REFEREES**

The Secretary shall produce a list of Qualified Referees to be made available to Leagues each season. Clubs will be informed of any amendment by their respective League Secretary.

vi) **APPLICATIONS BY CLUBS, ETC.**

Requests for Referees must be made to the Secretary of The Association 14 days prior to the date when they are required; otherwise the request cannot be entertained.

NOTE: This shall apply to any friendly match between affiliated Clubs. Clubs shall make every endeavour to see that only registered referees officiate on their grounds.

vii) **MISCONDUCT**

Any Referee found guilty of misconduct shall be liable to have his name removed from the register, or be dealt with as the Committee may determine.

viii) **MEETINGS**

The Secretary may call a Meeting of the 'Referees' Committee' of this Association at any time. Such Meeting to have power to suggest any alteration concerning Referees.

ix) **RULE 37 G.C.F.A. & Law 12**

The attention of Referees is called to the instruction in this Rule 37 of The Association and to Law 12 of the 'Laws of the Game'.

x) **REFEREES APPOINTMENTS**

Referees appointed by any Affiliated Association or Competition shall, in writing, within three days of notification decline the appointment. A Referee shall be deemed to have accepted the appointment if he fails to reply within three days. A Referee cancelling an appointment for the purpose of officiating at another match will be dealt with by the "Referees' Committee" of The Association.

Allocation of Referees to any Affiliated Associations, Leagues or Competitions will be made by the Referees' Development Secretary and such appointment shall be classed as Gwent County Football Association Ltd. appointments.

xi) **DISCIPLINARY COMMISSIONS, F.A.W. INSTRUCTION**

When a player requests a personal hearing the Referee must be present at such hearing. This is an extension of his duties when accepting the match appointment.

xii) **ABUSE OF MATCH OFFICIALS**

This Association does not condone any abuse whatsoever of match officials. All reported incidents will be dealt with and where proven a minimum fine of £50.00 will be imposed.

xiii) Referees attending a Disciplinary Meeting of this Association shall be paid the sum of Half-Fee, plus 35p per mile travelling expenses. "When a Referee is requested to attend a Disciplinary Meeting and fails to do so without reasonable prior notice, will be asked for an explanation of his failure to attend. This will be dealt with by the Referees Committee of the Association and any decision made may be taken into account when promotion is to be considered.

xiv) **REPORTS OF MISCONDUCT BY PLAYERS**

Referees are hereby instructed that:

- a) All reports must be sent direct to this Association, which body alone shall deal with such reports. Reports are PRIVATE AND CONFIDENTIAL and copies must not be sent to any other person, including League Secretaries.

b) When neutral Linesmen are appointed, they must also send reports to this Association.

xv) **REFEREES UNIFORM**

It is an F.A.W. instruction that all referees must wear a black uniform trimmed with white.

xvi) **REFEREES' FEES AND EXPENSES**

Gwent County League	£25.00
District Leagues	£18.00
Junior Leagues	£15.00

Assistant referees, where appointed, to receive fifty per cent of the referee's rate.

In addition, officials will be paid second-class train, bus fare or 35p per mile car travelling allowance. Fees and expenses will be paid by home Club in rounds, except the Finals, when they will be paid by the Association (in the Senior Cup the Association will also meet the fees and expenses of semi-final games).

xvii) **ZERO TOLERANCE:**

Referees are advised to show ZERO TOLERANCE to all incidents of violent conduct and offensive and/or abusive language or gestures.

xviii) **CRB:**

Referees officiating in Youth & Junior games must have completed a CRB check with the Football Association of Wales.

57. DISCIPLINARY PROCEDURE TO BE CARRIED OUT AFTER A PLAYER HAS BEEN SENT FROM THE FIELD OF PLAY:

The procedure is as laid down by the Football Association of Wales. A copy of the procedure can be obtained from the Gwent County Football Association.

58. ASSAULTS ON MATCH OFFICIALS:

The procedure is as laid down by the Football Association of Wales. A copy of the procedure can be obtained from the Gwent County Football Association Ltd.

59 LAWS FOR SMALL SIDED MATCHES OR COMPETITIONS:

The Association must sanction all small-sided competitions. (See Constitution No.22 & 22a)

These laws apply to five, six, seven or eight -a-side football, as played outdoors on grass, hard surface or artificial grass pitches.

The laws of association football will obtain at all times, with the following exceptions:

i) For five or six-a-side matches the playing pitch should have the following dimensions:

Length	50-70 yards
Width	40-50 yards
Height of Goals	8ft
Width of Goals	8 yards
Goal Semi-Circle	12 yards
Penalty Distance	12 yards

ii) For seven or eight-a-side matches the playing pitch should have the following dimension

Length	60-80 yards
Width	50-60 yards
Height of Goals	8ft
Width of Goals	8 yards
Goal Semi-Circle	12 yards
Penalty Distance	12 yards

iii) Each goal should have a restraining semi-circle of 12 yards radius (adults), or 10 yards radius (under 13 years), from the centre of the goal. This semi-circle takes the place of a penalty area and normal rules of football as per the penalty area apply..... e.g. goalkeeper not allowed to handle outside semi-circle and defender who handles inside the semi-circle gives away a penalty to be taken from a mark on the semi-circle in line with the centre of the goal line.

iv) A one-yard arc must be marked at each corner flag, within which the ball must be placed when a corner kick is taken.

v) There will be no offside.

vi) The normal six second rule for goalkeepers applies.

vii) A special rule applies in as much as once the goalkeeper has passed or thrown the ball to a team mate the ball may not be passed back to the goalkeeper by the receiving player before it has been touched by another player on the field of play. If he does, a direct free kick will be given to the opposing team from the place that the ball was played by the outfield player. If this place is in the semi-circle, a penalty kick shall be awarded.

- viii) When a penalty kick is taken, all players should be outside the semi-circle, behind the ball and at least five yards from the ball.
- ix) A size five football should be used.
- x) Once the ball has been in his hands, the goalkeeper is only allowed to throw it when releasing it back into play. If he does not use his hands or arms he may act as a normal player inside or outside his semi-circle.
- xi) Each team is allowed to use two substitutes.
- xii) At free kicks, players of the offending team must retreat to a distance at least five yards from the ball.
- xiii) Matches should last for a minimum of 15 minutes each way and a maximum of 30 minutes each way.
- xiv) Normal throw-ins will be taken.

In certain League Competitions, in the event of teams finishing equal on points, goal difference should count, followed by highest goals for. If still equal, the winner should be decided by corners gained, then by the taking of five penalties by different players. If still equal the position should be decided by one team scoring and one team missing after having taken the same number of penalty attempts (i.e. sudden death).

60. KICKS FROM THE PENALTY MARK PROCEDURE FOR GAMES UNDER GWENT COUNTY F.A. RULES:

- i. The Referee shall choose the goal at which all of the kicks shall be taken.
- ii. He shall toss a coin and the team whose captain wins the toss shall take the first kick.
- iii. Subject to the terms of the following paragraphs (v) and (vi) both teams shall take five kicks.
- iv. The kicks shall be taken alternatively.
- v. If, before both teams have taken five kicks, one team has scored more goals than the other could score, even if it was to complete all its five kicks, the taking of kicks will cease.

- vi. If, after both teams have taken five kicks, both teams have scored the same number of goals, or have not scored any goals, the taking of kicks shall continue, in the same order, until such time as both have taken an equal number of kicks (not necessarily five more kicks) and one team has scored one more goal than the other.
- vii. The team which scores the greater number of goals, whether the number of kicks taken is in accordance with the term of the foregoing paragraphs shall qualify for the next round of the competition, or shall be declared winner of the competition, as the case may be.
- viii. With the exception referred to in the following paragraph (ix) only the players who are on the field of play at the end of the match, which shall mean at the end of extra time in so far as a match in which extra time is authorised is concerned, and any who, having left the field temporarily, with or without the referees' permission, are not on the field of play at that time, shall take part in the taking of kicks.
- ix. Provided that the team has not made use of the maximum number of substitutes permitted by the rules of the competition under which the match was played, a goalkeeper who sustains an injury during the taking of kicks, and who, because of the injury is unable to continue as a goalkeeper, may be replaced by a substitute.
- x. Each kick shall be taken by a different player and not until all eligible players of any team, including the goalkeeper or the named substitute by whom he was replaced in terms of paragraph 5 as the case may be, have each taken a kick, may a player of the same team take a second kick.
- xi. Subject to the terms of paragraph (viii & ix) any player who is eligible, may change places with his goalkeeper at any time during the taking of the kicks.
- xii. Other than the player taking the kick from the penalty mark, and the two goalkeepers, all players shall remain within the centre circle whilst the taking of kicks is in progress.
- xiii. The goalkeeper, who is a colleague of the kicker, shall take up position within the field of play, outside the penalty area at which the kicks are being taken, behind the line which runs parallel with the goal line, at least ten yards from the penalty mark.
- xiv. Unless stated to the contrary in the foregoing paragraphs, the laws of the game, and the International Board Decisions relating thereto, shall, in so far as they can, apply at the taking of the kicks.

N. B. In the event of the light failing before the end of the taking of kicks from the penalty mark, the result shall be decided by the toss of a coin or the drawing of lots.

61. SCHOOLS ASSOCIATION:

The first loyalty of a child is his school.

- a) A boy required by his school Association for any purpose refusing to participate shall not be allowed to play in any League or sanctioned competition under the jurisdiction of the Gwent County Football Association Ltd.
- b) Although it may be deemed inadvisable for a boy to play on two occasions in one day, if the boy complies with (a) no objection shall be made by the school or school Association of a boy participating in football in any other League, having his parents' consent.
- c) All Leagues and subsidiary competitions under the jurisdiction of the Gwent County Football Association Ltd. agree to the Schools Association creating squads of 18 players in each age groups covered by the National Schools Competition up to the age of 16 years.

The players in these various age groups squads may be changed at any time during the season, but must be registered by any of the Leagues or subsidiary competitions under the jurisdiction of the Gwent County Football Association Ltd. unless the particular School Association has such a team in the League.

It was agreed that the Schools Association should enter their various age group squads as teams into the appropriate League catering for such age groups.

Whilst the boy remains on the roll of a recognised school, priority must at all times be given to school or school organisations' activities, in accordance with the recommendations of the Memorandum of Schoolboys and School Games.

All Leagues and Clubs shall include a rule that outlines the need to clear the availability of a boy with his head teacher.

A player who is over nine years and under 14 years on the 31st August in any playing season should not play in a team involving players who are more than two years older than himself.

Football for players in this age grouping should be arranged within the following age bands.

- a) Over eleven years under thirteen years

- b) Over twelve years under fourteen years

A player who is over five years and under nine years on the 31st August in any playing season should not play in a team involving players who are more than two years older than himself.

Mini-Football for players in this age grouping should be arranged within the following age bands-

- a) Over five years under seven years
- b) Over six years under eight years
- c) Over seven years under nine years
- d) Over nine years under eleven years

Games for young players who are under eleven years and more than six years on the 31st August in any playing season shall be sanctioned by this Association or its affiliated Area Football Association, subject to the written consent of the players' parents and to be non-competitive and being played under the Rules of Small Sided Football.

62. MEMORANDUM CONCERNING SCHOOLBOYS AND SCHOOL GAMES:

One of the important aspects of games in school is the opportunity they afford of developing a boy's sense of loyalty and honour. It is, therefore, of concern when interest in games outside the school conflict with a boy's loyalty to his school and/or school's organisation activities.

- a) It is usually the boy of outstanding football ability whose services are sought by any club, and he is most likely to be a member of the school or Association team. While schools' matches are often arranged on Saturday mornings and club matches take place in the afternoon, it is considered that a boy should not play in two matches on the same day, for the one match is likely to affect his play in the other.
- b) An outside club or organisation should consult the head teacher before selecting any schoolboy to play for a team, and should accept the head teacher's decision on these matters. Head teachers of schools should not restrain boys, who are not selected for school games of any kind, from playing for an outside organisation during their free time.

63. PLEASE READ THESE HINTS TO CLUB SECRETARIES:

- Make yourself conversant with the Rules of the Association.
- Reply to all communications the same day as received. It has to be done only once. The name of your club and your address should be given on all communications. Clubs are advised to obtain printed note paper and state under their name that they are (Affiliated to The Gwent County Football Association Ltd.).
- Remember, the name of the Club Secretary on the affiliation form is the person responsible for all correspondence relating to the Club.
- All correspondence **must** be answered in ten Days.
- Attend all Meetings to which you are summoned, or arrange for your Club to be represented.
- If ever in doubt, please contact the Association Secretary or your League Secretary, who can advise on most matters.
- No telephone calls will be accepted by the Officers of the Association after 9.00pm, unless by prior arrangement.
- In suitable cases, the penalty imposed on players proved guilty of misconduct may be suspension, fine or both.
- Ladies' football matches may be played under the jurisdiction of the Association.
- Permission must be sought and granted for friendly games, tours playing or non-playing and small-sided competitions.
- Bring to the notice of your Committee any conduct on the part of members of your Club, which is likely to bring the game into disrepute.
- Use all means in your power to stop players using bad language, or addressing observations to or at Referees.
- A Club is responsible for the conduct of spectators at its own ground.

- A Club's duty to protect the Officials does not cease on the latter leaving the ground.
- Do all you can for the good of the game.
- The suspension of a player or Official means that he is ineligible to take part in football or football management of any kind.
- The suspension of a ground prohibits a Club from playing within a radius of six miles of its ground.
- When arranging fixtures with Clubs, care should be taken to ascertain that they are duly affiliated. Matches with unaffiliated Clubs are forbidden.
- Study the rules of the Competitions in which your Club participates and see that they complied with, as all Clubs are held responsible for their proper observance.
- Be sure all your players are duly qualified. Failure to comply with the rules in this respect may mean losing a Championship.
- The captain of a team should be instructed that it is his duty to see that a player, when requested, gives his name promptly to the Referee for whatever purpose he may require it, and that in no case is he permitted to withdraw his team from the field of play without the permission of the Referee.
- Registered official Referees only are permitted to officiate on your ground.
- Please use correct postage on your communications to save payments of postal surcharges. For a prompt reply insert a S.A.E.
- Cheques and postal orders should be made payable to **The Gwent County Football Association Ltd.**
- Early payment of affiliation and cup fees would greatly facilitate the work of the Association. The Treasurer would appreciate payments made early during the close season. Payment has to be made only once.
- All Clubs in a charity competition must be affiliated to a recognised Football Association.

- All charity and five or six-a-side competitions must be registered.
- Without permission of the Referee, no person is allowed on the field of play during a match other than the Linesman and Players. Club Officials, including trainers, who do not observe this regulation, are liable to be dealt with by the Council. The practice of kicking-off by persons other than the players competing in a match is prohibited except in charity matches.
- Any misconduct towards the Referee away from the field of play is dealt with as if the offence had been committed on the field.
- Each Club is responsible to the Council for the actions of its players, officials and spectators, and is required to take all precautions necessary to prevent spectators threatening or assaulting officials and players, during, or at the conclusion of matches.
- The football used in any match is considered the property of the Association or Club on whose ground the match is played, and at the close of play it must be retained to the Referee.
- A private and enclosed ground is one at which gate money can be taken and does not refer to the playing pitch.

64. INSURANCE

Public Liability Insurance is provided for all League and Clubs. Any claims against a League or Club must be forwarded to the Secretary of the Association immediately. Correspondence should not be answered by Leagues or Clubs. Cover is not provided for claims made by a player against another player. All clubs are advised to insure players for Personal Accident.

65 CODE OF ETHICS

- a) Show respect by word and action for opponents, referees, team-mates, officials and fans.
- b) Oppose cheating, intimidation, feigning fouls or injury and doping.
- c) Defend the game against racism, violence, corruption, exploitation, etc.
- d) Play by the rules, the laws, the regulations, the fair play guidelines, etc.
- e) Accept defeat with dignity.
- f) Always give your best performance and behaviour.
- g) Share knowledge for the protection and the development of the game.
- h) Accept responsibility for your actions.
- i) Be aware of the consequences of emotive language and negative behaviour.

- j) Promote football which is passionate, skilful, safe and honest.

**No telephone calls will be accepted by the
Officers of The Association after 9.00pm unless by prior arrangement**

PAST OFFICERS OF THE ASSOCIATION

President:

1911-1920	Mr A.G. E.Fudge	1991-1994	Mr C.W. Kingston
1920-1933	Mr A.E. Moss	1994-1997	Mr C.C. Watkins
1933-1946	Mr F.E. Powell	1997-2000	Mr A.R. Jenkins
1946-1968	Mr C.M. Rabbitt	2000-2001	Mr B.G. Turner
1968-1982	Mr R.T. Fyfe	2001-2004	Mr G. Jones
1982-1985	Mr A.J. Hapgood	2004-2007	Mr P.W. Aston
1985-1988	Mr J.W.T. Smith	2007-2008	Mr G.E.A. Reynolds
1988-1991	Mr D.J. Herbert	2008-2011	Mr T.V. Harris

Chairman:

1911-1912	Mr A. Rogers	1964-1966	Mr S.J. Plaisted
1912-1914	Mr T. Oakley	1966-1968	Mr D.J. Herbert
1914-1916	Mr J. Evans	1968-1970	Mr T.H. Whitfield
1917-1920	Mr A.H. Hynam	1970-1972	Mr T.H. White
1920-1922	Mr H. Swinney	1972-1974	Mr H. Williams
1922-1924	Mr R.C. Berry	1974-1976	Mr C.W. Kingston
1924-1926	Mr F.E. Powell	1976-1978	Mr J. Jenkins
1926-1928	Mr Jas. Thomas	1978-1980	Mr J.W.T. Smith
1928-1930	Mr Chas.M. Rabbitt	1980-1982	Mr K.H. Phelps
1930-1931	Mr W. Williams	1982-1984	Mr C. Sutton
1931-1933	Mr J.G. Cale	1984-1986	Mr G. Jones
1933-1935	Mr E.C. Gosney	1986-1988	Mr F. Williams
1935-1937	Mr E.H. Garland	1988-1990	Mr P.W. Aston
1937-1939	Mr A.T. Weaver	1990-1992	Mr S.J. Brooks
1939-1946	Mr G. H. Baker	1992-1994	Mr G.E.A. Reynolds
1946-1948	Mr B. Savage	1994-1995	Mr W. Macdonald
1948-1950	Mr D. Warren	1995-1997	Mr L. Blakemore
1950-1952	Mr C. Tovey	1997-1999	Mr B.G. Turner
1952-1954	Mr B. Williams	1999-2001	Mr H. Wills
1954-1956	Mr A.S. Baker	2001-2003	Mr A.R. Jenkins
1956-1958	Mr R.T. Fyfe	2003-2005	Mr D. Felkin
1958-1960	Mr A.J. Hapgood	2005-2007	Mr D. Piper
1960-1961	Mr G.C. Davies	2007-2009	Mr T. Challenger
1962-1964	Mr B.A. Smith	2009-2011	Mr K.R. Jones

Hon. Secretary:

1911-1913	Mr A.J. Morris	1948-1952	Mr F. Eglinton
1913-1914	Mr T. Ablart	1952-1967	Mr Cecil Tovey
1914-1919	Mr W.H. Tripp	1967-1973	Mr J.W.T. Smith
1919-1943	Mr P.T. Sockett	1973-1988	Mr B.G. Turner
1943-1946	Mr R.T. Fyfe	1988-2009	Mr T.V. Harris
1946-1948	Mr A.H. Thomas		

Hon. Assistant Secretary:

1979-1988	Mr T.V. Harris
1988-1995	Mr G.C. James
1995-2009	Mr A. Watkins

Hon. Treasurer:

1911-1915	Mr A.J. Morris	1968-1969	Mr Gwyn Forest
1915-1919	Mr W.H. Tripp	1969-1970	Mr G.C. Davies
1919-1937	Mr J.T. Davies	1970-1979	Mr L.A. Jones
1937-1954	Mr James Thomas	1979-1988	Mr B.G. Turner
1954-1968	Mr John Smith		

Gwent County
Football Association
Cup Rules

GWENT COUNTY FOOTBALL ASSOCIATION
SENIOR CUP

1. NAME:

‘The Gwent County Senior Cup’

2. ELIGIBILITY:

The Senior Cup Competition shall be by invitation from the Gwent County Football Association only.

3. CONTROL:

The entire control and management of the Competitions shall be vested in the Football & Competitions Committee of the Association.

4. ENTRY DATES:

Clubs to be invited before the 15th July

5. WITHDRAWAL CONDITIONS:

- a. Any Club intending to scratch must give information of their intention to do so to the Secretary of the opposing Club, and the Football & Competitions Secretary, not less than eight days before the date fixed for playing.
- b. A Club failing to comply with this rule shall be reported to Football & Competitions Committee, who shall have the power to compel such offending Club to pay the expenses incurred and take such action as they deem expedient.
- c. Clubs failing to give a satisfactory reason for scratching or withdrawing shall not be allowed to enter the Competition the following season and shall be liable to a fine.
- d. In the Semi-Final and Final ties any Club failing to play without showing a good and sufficient cause for such failure to play, may be adjudged by the Football & Competitions Committee to have been guilty of serious misconduct, and liable to be dealt with under this rule.

6. FEES:

The entrance fees for the Competitions will be as directed by the Council of the Gwent County Football Association.

7. QUALIFICATIONS OF PLAYERS:

Players must have a current League registration with the Club and competing teams shall number 11

players and may be changed during the series of matches, if thought necessary: but no individual shall play for more than one competing team. Players must be registered with the Club at least 7 days before the match is to be played. No player registered after the last Thursday in March each year will not be eligible to play. Any player not registered with the Club and subsequently playing in a match will be declared as an ineligible player and the Club charged.

All clubs must give the official team sheet to the referee 15 minutes before the game. Failure to do so will result in disciplinary action against the offending club with a minimum fine of £25.00. All players to play in the same number as on the team sheet.

Any Club not registering **any** players 7 days prior to their first game will be struck out of the Competition and fined.

In the case of postponed matches, only those players shall be allowed to play who were eligible on the date originally fixed for the completion of the round.

A Club may, at its discretion, use a substitute player at any time in a match for any reason except to replace a player who has been suspended from the game by the Referee. The substitution can only be made when play has stopped for any reason, and only after the referee has given permission.

Three substitutions from each side will be permitted in any match, and five substitute players shall be nominated and introduced to the referee prior to the commencement of the game.

8. MATCH DETAILS:

The home team to notify visiting team and referee in writing of all match details at least six days before the game. Directions to reach ground, details of colours and time of kick off. Clubs failing to comply will be dealt with by the Football & Competitions Committee.

Teams must play in their nominated colours. No Club will be allowed to play in Black or Dark Blue jerseys that may cause confusion with the referees' kit. No two Clubs shall play in similar colours. In the event of any two Clubs having similar colours, the away team shall make a change, unless otherwise mutually agreed upon.

9. BYES:

As a general rule, all byes shall be drawn in the first round.

10. FULL STRENGTH:

Each club shall play its recognised first team in all cup matches, unless satisfactory reasons are given

to the Football & Competitions Committee. The Committee shall have the power to fine the Clubs a minimum of £25.00 for non-observance of this rule.

11. NAME OF DRAW:

The lots shall be drawn and the Competition matches played as the Football & Competitions Committee may determine. Immediately after each drawing the Football & Competitions Secretary shall intimate to the Secretary of each Club the name of the Club it is drawn against, and the time within which the tie has to be played, and the time of kick-off.

12. IF MATCH PLAYED, MUST BE A CUP-TIE:

Clubs shall not mutually arrange to play a match in lieu of a cup-tie. If a match is played to a conclusion, it must be a cup-tie.

13. DURATION OF GAMES:

Games shall be played as directed by the Football & Competitions Secretary. The duration of each match shall be one hour and a half (two equal halves of 45 minutes). Any match not completed may be ordered to stand as a complete match or replayed for the full period of 90 minutes (two equal halves of 45 minutes) as the Football & Competitions Committee may direct.

When ninety minutes of the first game have taken place and the score is level, a further fifteen minutes each way shall be played and after this if the score is still level the round shall be decided on the Penalty Procedure as laid down by the F.A.W. (see item 60 of the Association Rules).

Any Club guilty of delaying the start shall be reported by the referee, the Football & Competitions Committee to have the power to fine or otherwise deal with the offending Club if its explanation is unsatisfactory.

Any club found guilty of breaking a fixture will be liable to be struck out of the Competition and the tie awarded to the opponents, in addition they will be fined as directed by the Football & Competitions Committee.

Any club found guilty of causing a game to be abandoned will be fined as directed by the Committee and the game may be awarded to the non offending club.

All matches not mutually agreed upon shall be arranged by the Football & Competitions Secretary, whose decision shall be final. Clubs failing to comply will be disqualified and liable to a fine as directed by Football & Competitions.

14. POSTPONED GAMES:

Postponed games be rearranged by the Football and Competitions Secretary and confirmed in writing.

15. LATE STARTS:

Clubs responsible for a late start, whether the match is completed or not, shall be liable to a fine of £10.00.

16. RESULT OF MATCHES TO BE REPORTED:

The home club must telephone the result of the game to the Football & Competitions Secretary within 1 hour of the completion of the game. The Secretary of each Club shall, within two days after the day of the match, send notice of the result in writing, together with the full names of the players in each team to the Football & Competitions Secretary. Any Club failing to comply with this rule will be fined the sum of £10.00.

17. CHOICE OF GROUND:

Unless otherwise mutually arranged, the Clubs which are in each instance first drawn in the ballot shall have choice of ground. If the ground is not available for any reason, game to be played on the opponent's ground.

18. SEMI FINALS AND FINAL TIES:

In the last two ties being the semi-final and final, the ground shall be chosen by the Football & Competitions Committee, who shall appoint Assistant Referees and Referee, same to be duly registered with the F.A.W. or this Association, and have all the management thereof, and in the event of any Club failing to play when ordered to do so it shall be adjudged to have lost the match, and shall be dealt with by the Football & Competitions Committee for misconduct.

If the teams are level after extra time the match shall be decided on the Penalty Procedure as laid down by the F.A.W. (see Item 60 of the Association handbook).

19. DATES OF SEMI-FINALS AND FINALS:

The semi-final and final cup-tie dates arranged by the Football & Competitions Committee shall be strictly adhered to, unless mutual arrangements are arrived at between the two competing Clubs and the Association.

20. COMMITTEE TO SETTLE ALL DISPUTES:

All protests from Clubs of eligibility, qualifications of competitors, or interpretation of the rules or laws of the game shall be referred to the Football & Competitions Committee, whose decision shall be final. Should any Club in connection with any dispute or protest have a member on the Committee; the said member shall not be eligible to sit on the Committee while such dispute or protest is being

considered.

No protest relative to the playing ground, goal posts or bars, or other appurtenances of the game, shall be entertained by the Committee unless it is laid with the referee before the commencement of the match, nor shall any protest relative to the interpretation of the rules or laws of the game be entertained unless laid with the referee on or before the conclusion of the match. Protests may be made verbally, but must be handed to the referee in writing before he has left the ground or dressing room.

A written notice of such protest or protests, and two copies thereof must be sent to the Football & Competitions Secretary within two days (Sundays excepted) after the conclusion of the match, within which time a written protest against the eligibility of any player may be lodged. The sum of £50.00 must be deposited with the Football & Competitions Secretary, together with all such appeals or protests which sum will be forfeited to the funds of the Association in the event of such protest or appeal not being sustained.

21. EXPENSES OF PROTESTS:

The Committee may order any club engaged in a protest to pay such sum as may be considered necessary towards defraying the expenses incurred.

22. RIGHT OF APPEAL:

Any appeal against a decision of the Football & Competitions Committee of this Association must be made to the Football Association of Wales accompanied by a fee determined by the Football Association of Wales within ten days (Copy to this Association). Please refer to Gwent County Football Association Constitution Rule 47.

23. COMMITTEE MAY SELECT ANOTHER CLUB:

That in the event of any Club withdrawing or declining to play from any cause, in a semi-final or final tie, or replayed matches of the same, the Football & Competitions Committee may, if time and circumstances permit, select any other Club or original entrants for the Competition to play. Other things being equal, preference may be given to the Club that was next in merit, judged from the results of the rounds, and if more than one Club has equal claims, the Club shall be selected by lot from those having equal claims if there is not time to permit of their playing off.

24. INELIGIBLE PLAYERS:

In the case of any player being found ineligible, the Club playing him must be adjudged to have lost the match and fined. The player to be reported to the Gwent County Football Association.

25. CLUBS LEAVING GROUND:

Any Club leaving the ground before the expiration of the game may be judged to have lost the match

shall incur a penalty as directed by this Association.

26. DISQUALIFICATION

If the Football & Competitions Committee has any doubt as to the qualification of any player competing in the Competition, it shall have power to call upon such player, or the Club to which he belongs or for which he played, to prove to the satisfaction of the Committee that he is properly qualified according to the rules, and failing such satisfactory proof, the Committee shall have power to disqualify such player, and remove such Club from the Competition, and fined as directed by Committee.

27. RESPONSIBILITY OF SAFE CUSTODY OF CUP:

When the winning Club shall have been ascertained, the Association shall deliver the cup to the representatives of such Club, upon receiving a document to the following effect, subscribed by three persons whose names shall be previously submitted and approved by the Council:

‘We A.B., C.D. and E.F., members of and representing the Club, which has now been declared to have won the Gwent Football Association Cup, the same having been delivered to us by Secretary of the Association, do hereby on behalf of the said Club, individually and collectively, engage to return the same to the Secretary of the Association for the time being before 1st March next season in good order and condition, and in accordance with the conditions of the annexed rules, to which also we have subscribed our respective names, and providing the said Cup is destroyed or damaged by fire whilst under our care or custody, we agree to refund the Association the amount of its original value, or the cost of thorough repair, and should the said Cup be lost or destroyed from any other cause whilst under our care and custody, we hereby, individually and collectively, undertake to pay to the Association a sum of £50.00 as and for liquidated damages, and also to refund to the Association the amount of the original value of the Cup.’

28. LAWS:

The laws of the game to be observed in the Competition shall be those of the Football Association of Wales.

29. SIZE OF GROUND:

The ground for the cup-ties shall be defined by F.A.W. The ground if possible, to be roped off three yards from the touch and goal line, which are to be clearly defined. Goal nets must be used,

30. RESENTATION OF AWARDS:

In addition to the Cup, the Council will present to the winners and runners-up 17 mementoes, any further mementoes can only be purchased by the permission and discretion of the Council.

31. PROVISION OF BALLS AND PITCH:

In the rounds the home Club must provide at least two balls and mark the pitch. In the semi-finals both Clubs must provide at least two balls. In the final the balls shall be provided by the Gwent County F.A.

32. USE OF GROUNDS:

Clubs affiliated to this Association can be compelled to give their grounds to the Association for the purpose of playing the semi-final, but no club to be called upon more than once in a season.

33. OFFICIALS FEES AND EXPENSES:

Rounds	Semi Final	Final
£25.00	25.00	Memento

Assistant referees, where appointed, to receive fifty per cent of the referee's rate.

In addition, officials will be paid second-class train, bus fare or 35p per mile car travelling allowance. Fees and expenses will be paid by home Club in rounds, except the Finals, when they will be paid by the Association.

34. REGULATIONS AFFECTING REFEREES AND/OR ASSISTANT REFEREES:

All appointments of match officials shall be made by the Referee's Appointment Officer of the Gwent County Football Association.

- a) Fitness of Ground: The referee shall have the power to decide as to the fitness of grounds in all matches except those under the control of grounds men and each Club must take every precaution to keep its ground in a playing condition and, if necessary, the Home Club may request the referee to visit the ground two hours before the advertised time of kick off.
- b) Late starts and reports: Referee must report late starts, provide details of postponed or abandoned matches and, in addition, should inform the Cup Secretary of the late arrival on the field of play of any player or referee / assistant referee. Failure to do so will lead to disciplinary action against the referee.
- c) In the event of misconduct, the officiating referee must render his report to the Gwent County Football Association. This report should be rendered in duplicate.
- d) Postponed Matches: In the event of a match being unavoidably postponed, the officials, if any have attended the ground, shall receive half fee and travelling expenses.

- e) Match Results: Referees must post result cards on the day of the match.
- f) Appointments: Referees/Assistant Referees must accept or reject appointments within 48 hours. If no reply is received it will be assumed that appointment is accepted.
- g) Emergency Officials: In the event of the Referee or Assistant Referees appointed not attending a match and the two Clubs agreeing to one on the ground, such Referee shall be considered to be an appointed official for the time being.
- h) Absence: Referees or Assistant Referees failing to give a satisfactory reason for absence shall be dealt with by the Referees' Committee of the Gwent County Football Association.

36. INSCRIPTIONS, ETC., ON CUPS:

No inscriptions, engravings, etc., shall be placed on the challenge cups and vases, except by the authority of this Association.

37. MATTERS NOT PROVIDED FOR:

Any matter arising which is not provided for in these rules shall be dealt with at the discretion of the Football & Competitions Committee Gwent County Football Association.

GWENT COUNTY FOOTBALL ASSOCIATION

AMATEUR CUP

1. NAME:

'The John Payne Barber Amateur Cup'

2. ELIGIBILITY:

The Amateur Cup Competition shall be open to the registered Clubs of this Association. No Club members of this Association shall be allowed to enter the South Wales Junior Cup unless already entered for this Competition. (Saturday teams only)

3. CONTROL:

The entire control and management of the Competitions shall be vested in the Football & Competitions Committee of the Association.

4. ENTRY DATES:

Clubs to enter before the 1st September.

5. WITHDRAWAL CONDITIONS:

- a. Any Club intending to scratch must give information of their intention to do so to the Secretary of the opposing Club, and the Football & Competitions Secretary, not less than eight days before the date fixed for playing.
- b. A Club failing to comply with this rule shall be reported to Football & Competitions, who shall have the power to compel such offending Club to pay the expenses incurred and take such action as they deem expedient.
- c. Clubs failing to give a satisfactory reason for scratching or withdrawing shall not be allowed to enter the Competition the following season and shall be liable to a fine.
- d. In the Semi-Final and Final ties any Club failing to play without showing a good and sufficient cause for such failure to play, may be adjudged by the Football & Competitions to have been guilty of serious misconduct, and liable to be dealt with under Rule of the Association.

6. FEES

The entrance fees for the Competitions will be as directed by the Council of the Gwent County Football Association.

f) QUALIFICATIONS OF PLAYERS:

Players must have a current Gwent County Football Association Licence and a current League registration with the Club and competing teams shall number 11 players and may be changed during the series of matches, if thought necessary: but no individual shall play for more than one competing team. A player must be registered with a Club at least 7 days before the match to be played. No player registered after the last Thursday in March each year will be eligible to play. Any player not registered with the Club and subsequently playing in a match will be declared as an ineligible player and the Club charged.

All clubs must give the official team sheet to the referee 15 minutes before the game. Failure to do so will result in disciplinary action against the offending club with a minimum fine of £25.00. All players to play in the same number as on the team sheet.

In the case of postponed matches, only those players shall be allowed to play who were eligible on the date originally fixed for the completion of the round.

A Club may, at its discretion, use a substitute player at any time in a match for any reason except to replace a player who has been suspended from the game by the Referee. The substitution can only be made when play has stopped for any reason, and only after the referee has given permission. Three substitutions from each side will be permitted in any match, and five substitute players shall be nominated and introduced to the referee prior to the commencement of the game.

8. MATCH DETAILS:

The home team to notify visiting team and referee in writing of all match details at least six days before the game. Directions to reach ground, details of colours and time of kick off. Clubs failing to comply will be dealt with by the Football & Competitions Committee.

Teams must play in their nominated colours. No Club will be allowed to play in Black or Dark Blue jerseys that may cause confusion with the referees' kit. No two Clubs shall play in similar colours. In the event of any two Clubs having similar colours, the away team shall make a change, unless otherwise mutually agreed upon.

9. BYES:

As a general rule, all byes shall be drawn in the first round.

10. FULL STRENGTH:

Each club shall play its recognised first team in all cup matches, unless satisfactory reasons are given to the Football & Competitions Committee. The Committee shall have the power to fine the Clubs a minimum of £25.00 for non-observance of this rule.

11. NAME OF DRAW:

The lots shall be drawn and the Competition matches played as the Football & Competitions Committee may determine. Immediately after each drawing the Football & Competitions Secretary shall intimate to the Secretary of each Club the name of the Club it is drawn against, and the time within which the tie has to be played, and the time of kick-off.

12. IF MATCH PLAYED, MUST BE A CUP-TIE:

Clubs shall not mutually arrange to play a match in lieu of a cup-tie. If a match is played to a conclusion, it must be a cup-tie.

13. DURATION OF GAMES:

Games shall be played as directed by the Football & Competitions Secretary. The duration of each match shall be one hour and a half (two equal halves of 45 minutes). Any match not completed may be ordered to stand as a complete match or replayed for the full period of 90 minutes (two equal halves of 45 minutes) as the Football & Competitions Committee may direct.

When ninety minutes of the first game have taken place and the score is level, a further fifteen minutes each way shall be played and after this if the score is still level the round shall be decided on the Penalty Procedure as laid down by the F.A.W. (see item 60 of the Association Rules).

Any Club guilty of delaying the start shall be reported by the referee, the Football & Competitions Committee to have the power to fine or otherwise deal with the offending Club if its explanation is unsatisfactory.

Any club found guilty of breaking a fixture will be liable to be struck out of the Competition and the tie awarded to the opponents, in addition they will be fined as directed by the Football & Competitions Committee.

Any club found guilty of causing a game to be abandoned will be fined as directed by the Committee and the game may be awarded to the non offending club.

All matches not mutually agreed upon shall be arranged by the Football & Competitions Secretary, whose decision shall be final. Clubs failing to comply will be disqualified and liable to a fine as directed by Football & Competitions.

14. POSTPONED GAMES:

Postponed games be rearranged by the Football and Competitions Secretary and confirmed in writing.

15. LATE STARTS:

Cubs responsible for a late start, whether the match is completed or not, shall be liable to a fine of £10.00

16. RESULT OF MATCHES TO BE REPORTED:

The home club must telephone the result of the game to the Football & Competitions Secretary within 1 hour of the completion of the game. The Secretary of each Club shall, within two days after the day of the match, send notice of the result in writing, together with the full names of the players in each team and player's current licence number to the Football & Competitions Secretary. Any Club failing to comply with this rule will be fined the sum of £10.00.

17. CHOICE OF GROUND:

Unless otherwise mutually arranged, the Clubs which are in each instance first drawn in the ballot shall have choice of ground. If the ground is not available for any reason, game to be played on the opponent's ground. In the case of inclement weather a decision on the ground must be made at 10.00am.

18. SEMI FINALS AND FINAL TIES:

In the last two ties being the semi-final and final, the ground shall be chosen by the Football & Competitions Committee, who shall appoint Assistant Referees and Referee, same to be duly registered with the F.A.W. or this Association, and have all the management thereof, and in the event of any Club failing to play when ordered to do so it shall be adjudged to have lost the match, and shall be dealt with by the Football & Competitions Committee.

If the teams are level after extra time the match shall be decided on the Penalty Procedure as laid down by the F.A.W. (see Item 60 of the Association handbook).

19. DATES OF SEMI-FINALS AND FINALS:

The semi-final and final cup-tie dates arranged by the Football & Competitions Committee shall be strictly adhered to, unless mutual arrangements are arrived at between the two competing Clubs and the Association.

20. COMMITTEE TO SETTLE ALL DISPUTES:

All protests from Clubs of eligibility, qualifications of competitors, or interpretation of the rules or laws of the game shall be referred to the Football & Competitions Committee, whose decision shall be final. Should any Club in connection with any dispute or protest have a member on the Committee; the said member shall not be eligible to sit on the Committee while such dispute or protest is being considered.

No protest relative to the playing ground, goal posts or bars, or other appurtenances of the game, shall be entertained by the Committee unless it is laid with the referee before the commencement of the match, nor shall any protest relative to the interpretation of the rules or laws of the game be entertained unless laid with the referee on or before the conclusion of the match. Protests may be made verbally, but must be handed to the referee in writing before he has left the ground or dressing room.

A written notice of such protest or protests, and two copies thereof must be sent to the Football & Competitions Secretary within two days (Sundays excepted) after the conclusion of the match, within which time a written protest against the eligibility of any player may be lodged. The sum of £50.00 must be deposited with the Football & Competitions Secretary, together with all such appeals or protests which sum will be forfeited to the funds of the Association in the event of such protest or appeal not being sustained.

21. EXPENSES OF PROTESTS:

The Football & Competitions Committee may order any club engaged in a protest to pay such sum as may be considered necessary towards defraying the expenses incurred.

22. RIGHT OF APPEAL:

Any appeal against a decision of the Football & Competitions Committee of this Association must be made to the Football Association of Wales accompanied by a fee determined by the Football Association of Wales within ten days (Copy to this Association). Please refer to Gwent County Football Association Constitution Rule 46.

23. COMMITTEE MAY SELECT ANOTHER CLUB:

That in the event of any Club withdrawing or declining to play from any cause, in a semi-final or final tie, or replayed matches of the same, the Football & Competitions Committee may, if time and circumstances permit, select any other Club or original entrants for the Competition to play. Other things being equal, preference may be given to the Club that was next in merit, judged from the results of the rounds, and if more than one Club has equal claims, the Club shall be selected by lot from those having equal claims if there is not time to permit of their playing off.

24. INELIGIBLE PLAYERS:

In the case of any player being found ineligible, the Club playing him must be adjudged to have lost the match and fined. The player to be reported to the Gwent County Football Association.

25. CLUBS LEAVING GROUND:

Any Club leaving the ground before the expiration of the game may be judged to have lost the match shall incur a penalty as directed by this Association.

26. DISQUALIFICATION:

If the Football & Competitions Committee has any doubt as to the qualification of any player competing in the Competition, it shall have power to call upon such player, or the Club to which he belongs or for which he played, to prove to the satisfaction of the Committee that he is properly qualified according to the rules, and failing such satisfactory proof, the Committee shall have power to disqualify such player, and remove such Club from the Competition, and fined as directed by Committee.

27. RESPONSIBILITY OF SAFE CUSTODY OF CUP:

When the winning Club shall have been ascertained, the Association shall deliver the cup to the representatives of such Club, upon receiving a document to the following effect, subscribed by three persons whose names shall be previously submitted and approved by the Council:

‘We A.B., C.D. and E.F., members of and representing the Club, which has now been declared to have won the Gwent Football Association Cup, the same having been delivered to us by Secretary of the Association, do hereby on behalf of the said Club, individually and collectively, engage to return the same to the Secretary of the Association for the time being before 1st March next season in good order and condition, and in accordance with the conditions of the annexed rules, to which also we have subscribed our respective names, and providing the said Cup is destroyed or damaged by fire whilst under our care or custody, we agree to refund the Association the amount of its original value, or the cost of thorough repair, and should the said Cup be lost or destroyed from any other cause whilst under our care and custody, we hereby, individually and collectively, undertake to pay to the Association a sum of £50.00 as and for liquidated damages, and also to refund to the Association the amount of the original value of the Cup.’

28. LAWS:

The laws of the game to be observed in the Competition shall be those of the Football Association of Wales.

29. SIZE OF GROUND:

The ground for the cup-ties shall be defined by F.A.W. The ground if possible, to be roped off three yards from the touch and goal line, which are to be clearly defined. Goal nets must be used,

30. PRESENTATION OF AWARDS:

In addition to the Cup, the Council will present to the winners and runners-up 17 mementoes, any further mementoes can only be purchased by the permission and discretion of the Council.

31. PROVISION OF BALLS AND PITCH:

In the rounds the home Club must provide at least two balls and mark the pitch. In the semi-finals

both Clubs must provide at least two balls. In the final the balls shall be provided by the Gwent County F.A.

32. USE OF GROUNDS

Clubs affiliated to this Association can be compelled to give their grounds to the Association for the purpose of playing the semi-final, but no club to be called upon more than once in a season.

33. LICENCES

All players in the Amateur Cup Competitions must be licensed for the current season.

34. OFFICIALS FEES AND EXPENSES

Rounds	Semi Final	Final
£25.00	25.00	Memento

Assistant referees, where appointed, to receive fifty per cent of the referee's rate.

In addition, officials will be paid second-class train, bus fare or 35p per mile car travelling allowance. Fees and expenses will be paid by home Club in rounds, except the Finals, when they will be paid by the Association.

35. REGULATIONS AFFECTING REFEREES AND/OR ASSISTANT REFEREES

All appointments of match officials shall be made by the Referee's Appointment Officer of the Gwent County Football Association.

- a. Fitness of Ground: The referee shall have the power to decide as to the fitness of grounds in all matches except those under the control of grounds men and each Club must take every precaution to keep its ground in a playing condition and, if necessary, the Home Club may request the referee to visit the ground two hours before the advertised time of kick off.
- b. Late starts and reports: Referee must report late starts, provide details of postponed or abandoned matches and, in addition, should inform the Cup Secretary of the late arrival on the field of play of any player or referee / assistant referee. Failure to do so will lead to disciplinary action against the referee.
- c. In the event of misconduct, the officiating referee must render his report to the Gwent County Football Association. This report should be rendered in duplicate.
- d. Postponed Matches: In the event of a match being unavoidably postponed, the officials, if any have attended the ground, shall receive half fee and travelling expenses.

- e. Match Results: Referees must post result cards on the day of the match.
- f. Appointments: Referees/Assistant Referees must accept or reject appointments within 48 hours. If no reply is received it will be assumed that appointment is accepted.
- g. Emergency Officials: In the event of the Referee or Assistant Referees appointed not attending a match and the two Clubs agreeing to one on the ground, such Referee shall be considered to be an appointed official for the time being.
- h. Absence: Referees or Assistant Referees failing to give a satisfactory reason for absence shall be dealt with by the Referees' Committee of the Gwent County Football Association.

Absence: Referees or Assistant Referees failing to give a satisfactory reason for absence shall be dealt with by the Referees' Committee of the Gwent County Football Association

36. ASSISTANT REFEREE

Each team MUST supply an Assistant Referee, who shall report to the Referee before the start of the game. The home Club must provide suitable Assistant Referee's flags (one orange and one red). These to be handed to the Referee by the home team Assistant Referee before the kick off.

Clubs failing to supply Assistant Referee to be dealt with as directed by the Executive Committee.

To get the most effective co-operation from CLUB ASSISTANT REFEREES the following procedure should be adopted.

- a) Both Club Assistant Referees should report to the Referee BEFORE the start of the match, and receive his instructions, and be informed that no matter what may be their personal opinion the decision of the Referee is final, and must not be questioned.
- b) The work allotted to them as Assistant Referees is to signal WHEN the ball is ENTIRELY over the touchline, and to indicate WHICH side is entitled to the throw-in, subject always to the decision of the Referee.

Keeping in mind their distinctive duties outlined above, Referees should decide beforehand exactly WHAT they want their ASSISTANT REFEREES to do, and should be able to tell them distinctly how they can best help him. It is essential that there should be some conference between the three officials BEFORE any match. As the chief of this trio, the Referee must be able to indicate clearly to his assistants how they may best help him. His instructions may be specific, in order to avoid

confusion.

On their side, the ASSISTANT REFEREES MUST FULLY APPRECIATE the Referee's prior authority, and accept his rulings without question, should there be any differences of opinion amongst them. Their relationship to him MUST be one of assistance and neither undue intervention nor opposition.

37. INSCRIPTIONS, ETC., ON CUPS

No inscriptions, engravings, etc., shall be placed on the challenge cups and vases, except by the authority of this Association.

38. MATTERS NOT PROVIDED FOR

Any matter arising which is not provided for in these rules shall be dealt with at the discretion of the Football & Competitions Committee of the Gwent County Football Association.

GWENT COUNTY FOOTBALL ASSOCIATION

JUNIOR CUPS

1. NAME:

‘The Tesco Under 13 Boys Junior Cup’

‘The Tesco Under 14 Girls Junior Cup’

‘The Tesco Under 16 Girls Junior Cup’

2. ELIGIBILITY

The ‘Tesco’ Junior Cup Competition shall be open to Clubs registered with the Association. No Club members of this Association shall be allowed to enter the South Wales F.A. Junior Cups unless they have already entered this Competition. This Competition will only take place provided there are sufficient entries from Clubs.

3. CONTROL:

The entire control and management of the Competitions shall be vested in the Football & Competitions Committee of the Gwent County Football Association.

4. ENTRY DATES:

Clubs to enter before the 1st September.

5. WITHDRAWAL CONDITIONS:

- a. Any Club intending to scratch must give information of their intention to do so to the Secretary of the opposing Club, and the Football & Competitions Secretary, not less than eight days before the date fixed for playing.
- b. A Club failing to comply with this rule shall be reported to Football & Competitions, who shall have the power to compel such offending Club to pay the expenses incurred and take such action as they deem expedient.
- c. Clubs failing to give a satisfactory reason for scratching or withdrawing shall not be allowed to enter the Competition the following season and shall be liable to a fine.
- d. In the Semi-Final and Final ties any Club failing to play without showing a good and sufficient cause for such failure to play, may be adjudged by the Football & Competitions to have been guilty of serious misconduct, and liable to be dealt with under Rule of the Association.

6. FEES

The entrance fees for the Competitions will be as directed by the Council of the Gwent County Football Association.

7. QUALIFICATIONS OF PLAYERS:

Player must be over the age of 11 and the age under 13 at the 31st August in the case of the 'Under 13 Boys Cup', over the age of 12 and under 14 at the 31st August in the case of the 'Under 14 Girls Cup' and over the age of 14 and under 16 at the 31st August in the case of the 'Under 16 Girls Cup'. All players that fall in the age band in each club are eligible to play for the Club in the respective Youth Cup Competition. Players must have a current Gwent County Football Association Licence and a current League registration with the Club and competing teams shall number 11 players and may be changed during the series of matches, if thought necessary: but no individual shall play for more than one competing team. A player must be registered with a Club at least 7 days before the match to be played. No player registered after the 1st March each year will be eligible to play. Any player not registered with the Club and subsequently playing in a match will be declared as an ineligible player and the Club charged.

All clubs must give the official team sheet to the referee 15 minutes before the game. Failure to do so will result in disciplinary action against the offending club with a minimum fine of £25.00. All players to play in the same number as on the team sheet.

In the case of postponed matches, only those players shall be allowed to play who were eligible on the date originally fixed for the completion of the round.

A Club may, at its discretion, use a substitute player at any time in a match for any reason except to replace a player who has been suspended from the game by the Referee. The substitution can only be made when play has stopped for any reason, and only after the referee has given permission. Five named substitutes are allowed in this Competition and must be named prior to kick-off. A player who has been substituted himself/herself becomes a substitute and may replace another player at any time subject to the substitution being carried out in accordance with Law 3 of the Laws of Association Football.

In the case of postponed matches, only those players shall be allowed to play who were eligible on the date originally fixed for the completion of the round.

8. MATCH DETAILS:

The home team to notify visiting team and referee in writing of all match details at least six days before the game. Directions to reach ground, details of colours and time of kick off. Clubs failing to comply will be dealt with by the Football & Competitions Committee.

Teams must play in their nominated colours. No Club will be allowed to play in Black or Dark Blue jerseys that may cause confusion with the referees' kit. No two Clubs shall play in similar colours. In the event of any two Clubs having similar colours, the away team shall make a change, unless otherwise mutually agreed upon.

9. BYES:

As a general rule, all byes shall be drawn in the first round.

10. FULL STRENGTH:

Each club shall play its recognised first team in all cup matches, unless satisfactory reasons are given to the Football & Competitions Committee. The Committee shall have the power to fine the Clubs a minimum of £25.00 for non-observance of this rule.

11. NAME OF DRAW:

The lots shall be drawn and the Competition matches played as the Football & Competitions Committee may determine. Immediately after each drawing the Football & Competitions Secretary shall intimate to the Secretary of each Club the name of the Club it is drawn against, and the time within which the tie has to be played, and the time of kick-off.

12. IF MATCH PLAYED, MUST BE A CUP-TIE:

Clubs shall not mutually arrange to play a match in lieu of a cup-tie. If a match is played to a conclusion, it must be a cup-tie.

13. DURATION OF GAMES:

Games shall be played as directed by the Football & Competitions Secretary. The duration of each match shall be one hour and ten minutes (two equal halves of 35 minutes). Any match not completed may be ordered to stand as a complete match or replayed for the full period of 70 minutes (two equal halves of 35 minutes) as the Football & Competitions Committee may direct.

When seventy minutes of the first game have taken place and the score is level, a further ten minutes each way shall be played and after this if the score is still level the round shall be decided on the Penalty Procedure as laid down by the F.A.W. (see item 60 of the Association Rules).

Any Club guilty of delaying the start shall be reported by the referee, the Football & Competitions Committee to have the power to fine or otherwise deal with the offending Club if its explanation is unsatisfactory.

Any club found guilty of breaking a fixture will be liable to be struck out of the Competition and the tie awarded to the opponents, in addition they will be fined as directed by the Football &

Competitions Committee.

Any club found guilty of causing a game to be abandoned will be fined as directed by the Committee and the game may be awarded to the non offending club.

All matches not mutually agreed upon shall be arranged by the Football & Competitions Secretary, whose decision shall be final. Clubs failing to comply will be disqualified and liable to a fine as directed by Football & Competitions.

14. POSTPONED GAMES:

Postponed games be rearranged by the Football and Competitions Secretary and confirmed in writing.

15. LATE STARTS:

Clubs responsible for a late start, whether the match is completed or not, shall be liable to a fine of £10.00

16. RESULT OF MATCHES TO BE REPORTED:

The home club must telephone the result of the game to the Football & Competitions Secretary within 1 hour of the completion of the game. The Secretary of each Club shall, within two days after the day of the match, send notice of the result in writing, together with the full names of the players in each team and player's current licence number to the Football & Competitions Secretary. Any Club failing to comply with this rule will be fined of £10.00.

17. CHOICE OF GROUND:

Unless otherwise mutually arranged, the Clubs which are in each instance first drawn in the ballot shall have choice of ground. If the ground is not available for any reason, game to be played on the opponent's ground. In the case of inclement weather a decision on the ground must be made at 10.00am.

18. SEMI FINALS AND FINAL TIES:

In the last two ties being the semi-final and final, the ground shall be chosen by the Football & Competitions Committee, who shall appoint Assistant Referees and Referee, same to be duly registered with the F.A.W. or this Association, and have all the management thereof, and in the event of any Club failing to play when ordered to do so it shall be adjudged to have lost the match, and shall be dealt with by the Football & Competitions Committee.

If the teams are level after extra time the match shall be decided on the Penalty Procedure as laid down by the F.A.W. (see Item 60 of the Association Rules).

19. DATES OF SEMI-FINALS AND FINALS:

The semi-final and final cup-tie dates arranged by the Football & Competitions Committee shall be strictly adhered to, unless mutual arrangements are arrived at between the two competing Clubs and the Association.

20. COMMITTEE TO SETTLE ALL DISPUTES:

All protests from Clubs of eligibility, qualifications of competitors, or interpretation of the rules or laws of the game shall be referred to the Football & Competitions Committee, whose decision shall be final. Should any Club in connection with any dispute or protest have a member on the Committee; the said member shall not be eligible to sit on the Committee while such dispute or protest is being considered.

No protest relative to the playing ground, goal posts or bars, or other appurtenances of the game, shall be entertained by the Committee unless it is laid with the referee before the commencement of the match, nor shall any protest relative to the interpretation of the rules or laws of the game be entertained unless laid with the referee on or before the conclusion of the match. Protests may be made verbally, but must be handed to the referee in writing before he has left the ground or dressing room.

A written notice of such protest or protests, and two copies thereof must be sent to the Football & Competitions Secretary within two days (Sundays excepted) after the conclusion of the match, within which time a written protest against the eligibility of any player may be lodged. The sum of £25.00 must be deposited with the Football & Competitions Secretary, together with all such appeals or protests which sum will be forfeited to the funds of the Association in the event of such protest or appeal not being sustained.

21. EXPENSES OF PROTESTS:

The Football & Competitions Committee may order any club engaged in a protest to pay such sum as may be considered necessary towards defraying the expenses incurred.

22. RIGHT OF APPEAL:

Any appeal against a decision of the Football & Competitions Committee of this Association must be made to the Football Association of Wales accompanied by a fee determined by the Football Association of Wales within ten days (Copy to this Association). Please refer to Gwent County Football Association Constitution Rule 46.

23. COMMITTEE MAY SELECT ANOTHER CLUB:

That in the event of any Club withdrawing or declining to play from any cause, in a semi-final or final

tie, or replayed matches of the same, the Football & Competitions Committee may, if time and circumstances permit, select any other Club or original entrants for the Competition to play. Other things being equal, preference may be given to the Club that was next in merit, judged from the results of the rounds, and if more than one Club has equal claims, the Club shall be selected by lot from those having equal claims if there is not time to permit of their playing off.

24. INELIGIBLE PLAYERS:

In the case of any player being found ineligible, the Club playing him must be adjudged to have lost the match and fined. The player to be reported to the Gwent County Football Association.

25. CLUBS LEAVING GROUND:

Any Club leaving the ground before the expiration of the game may be judged to have lost the match shall incur a penalty as directed by this Association.

26. DISQUALIFICATION:

If the Football & Competitions Committee has any doubt as to the qualification of any player competing in the Competition, it shall have power to call upon such player, or the Club to which he belongs or for which he played, to prove to the satisfaction of the Committee that he is properly qualified according to the rules, and failing such satisfactory proof, the Committee shall have power to disqualify such player, and remove such Club from the Competition, and fined as directed by Committee.

27. RESPONSIBILITY OF SAFE CUSTODY OF CUP:

When the winning Club shall have been ascertained, the Association shall deliver the cup to the representatives of such Club, upon receiving a document to the following effect, subscribed by three persons whose names shall be previously submitted and approved by the Council:

‘We A.B., C.D. and E.F., members of and representing the Club, which has now been declared to have won the Gwent Football Association Cup, the same having been delivered to us by Secretary of the Association, do hereby on behalf of the said Club, individually and collectively, engage to return the same to the Secretary of the Association for the time being before 1st March next season in good order and condition, and in accordance with the conditions of the annexed rules, to which also we have subscribed our respective names, and providing the said Cup is destroyed or damaged by fire whilst under our care or custody, we agree to refund the Association the amount of its original value, or the cost of thorough repair, and should the said Cup be lost or destroyed from any other cause whilst under our care and custody, we hereby, individually and collectively, undertake to pay to the Association a sum of £50.00 as and for liquidated damages, and also to refund to the Association the amount of the original value of the Cup.’

28. LAWS:

The laws of the game to be observed in the Competition shall be those of the Football Association of Wales.

29. SIZE OF GROUND:

The ground for the cup-ties shall be defined by F.A.W. The ground if possible, to be roped off three yards from the touch and goal line, which are to be clearly defined. Goal nets must be used,

30. PRESENTATION OF AWARDS:

In addition to the Cup, the Council will present to the winners and runners-up 17 mementoes, any further mementoes can only be purchased by the permission and discretion of the Council.

31. PROVISION OF BALLS AND PITCH:

In the rounds the home Club must provide at least two balls and mark the pitch. In the semi-finals both Clubs must provide at least two balls. In the final the balls shall be provided by the Gwent County F.A.

32. USE OF GROUNDS

Clubs affiliated to this Association can be compelled to give their grounds to the Association for the purpose of playing the semi-final, but no club to be called upon more than once in a season.

33. LICENCES

All players in the Youth Cup Competitions must be licensed for the current season. All licences must be available for inspection prior to the game. If Clubs fail to have licences available for inspection at games they will be liable to be fined as directed by the Football & Competitions Committee.

34. REFEREES' FEES AND EXPENSES

Rounds	Semi Final	Final
£15.00	15.00	Memento

Assistant referees, where appointed, to receive fifty per cent of the referee's rate.

In addition, officials will be paid second-class train, bus fare or 35p per mile car travelling allowance. Fees and expenses will be paid by home Club in rounds, except the Finals, when they will be paid by the Association.

35. REGULATIONS AFFECTING REFEREES AND/OR ASSISTANT REFEREES

All appointments of match officials shall be made by the Referee's Appointment Officer of the Gwent County Football Association.

- a. Fitness of Ground: The referee shall have the power to decide as to the fitness of grounds in all matches except those under the control of grounds men and each Club must take every precaution to keep its ground in a playing condition and, if necessary, the Home Club may request the referee to visit the ground two hours before the advertised time of kick off.
- b. Late starts and reports: Referee must report late starts, provide details of postponed or abandoned matches and, in addition, should inform the Cup Secretary of the late arrival on the field of play of any player or referee / assistant referee. Failure to do so will lead to disciplinary action against the referee.
- c. In the event of misconduct, the officiating referee must render his report to the Gwent County Football Association. This report should be rendered in duplicate.
- d. Postponed Matches: In the event of a match being unavoidably postponed, the officials, if any have attended the ground, shall receive half fee and travelling expenses.
- e. Match Results: Referees must post result cards on the day of the match.
- f. Appointments: Referees/Assistant Referees must accept or reject appointments within 48 hours. If no reply is received it will be assumed that appointment is accepted.
- g. Emergency Officials: In the event of the Referee or Assistant Referees appointed not attending a match and the two Clubs agreeing to one on the ground, such Referee shall be considered to be an appointed official for the time being.
- h. Absence: Referees or Assistant Referees failing to give a satisfactory reason for absence shall be dealt with by the Referees' Committee of the Gwent County Football Association.

36. ASSISTANT REFEREE

Each team MUST supply an Assistant Referee, who shall report to the Referee before the start of the game. The home Club must provide suitable Assistant Referee's flags (one orange and one red). These to be handed to the Referee by the home team Assistant Referee before the kick off.

Clubs failing to supply Assistant Referee to be dealt with as directed by the Executive Committee.

To get the most effective co-operation from CLUB ASSISTANT REFEREES the following procedure should be adopted.

1. Both Club Assistant Referees should report to the Referee BEFORE the start of the match, and receive his instructions, and be informed that no matter what may be their personal opinion the decision of the Referee is final, and must not be questioned.
2. The work allotted to them as Assistant Referees is to signal WHEN the ball is ENTIRELY over the touchline, and to indicate WHICH side is entitled to the throw-in, subject always to the decision of the Referee.

Keeping in mind their distinctive duties outlined above, Referees should decide beforehand exactly WHAT they want their ASSISTANT REFEREES to do, and should be able to tell them distinctly how they can best help him. It is essential that there should be some conference between the three officials BEFORE any match. As the chief of this trio, the Referee must be able to indicate clearly to his assistants how they may best help him. His instructions may be specific, in order to avoid confusion.

On their side, the ASSISTANT REFEREES MUST FULLY APPRECIATE the Referee's prior authority, and accept his rulings without question, should there be any differences of opinion amongst them. Their relationship to him MUST be one of assistance and neither undue intervention nor opposition.

37. INSCRIPTIONS, ETC., ON CUPS

No inscriptions, engravings, etc., shall be placed on the challenge cups and vases, except by the authority of this Association.

37. MATTERS NOT PROVIDED FOR

Any matter arising which is not provided for in these rules shall be dealt with at the discretion of the Football & Competitions Committee of the Gwent County Football Association.

CONFERENCE DATES 2011/2012

Amateur Cup

Preliminary Round	Saturday 1 st October 2011
Round One	Saturday 5 th November 2011
Round Two	Saturday 3 rd December 2011
Round Three	Saturday 7 th January 2012
Quarter Final	Saturday 4 th February 2012
Semi Final	Saturday 3 rd March 2012
Final	Saturday 5 th May 2012

Junior Cups

Preliminary Round	Weekend of 1 st & 8 th October 2011
Round One	Weekend of 5 th & 12 th November 2011
Quarter Final	Weekend of 3 rd & 10 th December 2011
Semi Final	January/February/March 2012
Final	March/April 2012

These dates may be altered by the Football & Competitions Secretary. League Secretaries will be consulted.

**GWENT COUNTY FOOTBALL ASSOCIATION
SENIOR CUP PREVIOUS WINNERS**

1919-1920	Abertillery Town	1968-1969	Newport County
1920-1921	Newport County	1969-1970	Newport County
1921-1922	Newport County	1970-1971	Cwmbran R.C.
1922-1923	Newport County	1971-1972	Newport County
1923-1924	Newport County	1972-1973	Newport County
1924-1925	Ebbw Vale	1973-1974	Newport County
1925-1926	Newport County	1974-1975	Newport Y.M.C.A.
1926-1927	Ebbw Vale	1975-1976	Newport Y.M.C.A.
1927-1928	Newport County	1976-1977	Pontnewydd Seniors
1928-1929	Ebbw Vale	1977-1978	Newport Y.M.C.A.
1929-1930	Lovell's Athletic	1978-1979	Aberbargoed Buds
1930-1931	Lovell's Athletic	1979-1980	Caldicot Town
1931-1932	Newport County	1980-1981	Albion Rovers
1932-1933	Ebbw Vale	1981-1982	Girlings (Cwmbran)
1933-1934	Pontnewydd	1982-1983	Llanfrehfa Grange
1934-1935	Oakdale	1983-1984	Fields Park Athletic
1935-1936	Newport County	1984-1985	Risca United
1936-1937	Lovell's Athletic	1985-1986	Croesyceiliog
1937-1938	Lovell's Athletic	1986-1987	Croesyceiliog
1938-1939	Lovell's Athletic	1987-1988	Aberbargoed Buds
1939-1940	Monmouth Town	1988-1989	Albion Rovers
1944-1945	Cwm Welfare	1989-1990	Pill A.F.C.
1945-1946	Ebbw Vale	1990-1991	Pill A.F.C.
1946-1947	Lovell's Athletic	1991-1992	Abergavenny Thursdays
1947-1948	Albion Rovers	1992-1993	Caldicot Town A.F.C.
1948-1949	Lovell's Athletic	1993-1994	Caerleon A.F.C.
1949-1950	Lovell's Athletic	1994-1995	Cwmbran Town A.F.C.
1950-1951	Ebbw Vale	1995-1996	Cwmbran Town A.F.C.
1951-1952	Lovell's Athletic	1996-1997	Newport AFC
1952-1953	Abergavenny Thursdays	1997-1998	Newport AFC
1953-1954	Newport County	1998-1999	Newport AFC
1954-1955	Lovell's Athletic	1999-2000	Newport County
1955-1956	Abergavenny Thursdays	2000-2001	Newport County
1956-1957	Abergavenny Thursdays	2001-2002	Newport County
1957-1958	Newport County	2002-2003	Croesyceiliog
1958-1959	Newport County	2003-2004	Newport County
1959-1960	Pontllanfraith	2004-2005	Newport County
1960-1961	Abergavenny Thursdays	2005-2006	Cwmbran Town
1961-1962	Pontllanfraith	2006-2007	Croesyceiliog
1962-1963		2007-2008	Caldicot Town
1963-1964	Abergavenny Thursdays	2008-2009	Newport Civil Service
1964-1965	Newport County	2009-2010	Competition Suspended - weather
1965-1966	S.W. Switchgear	2010-2011	Newport County
1966-1967	S.W. Switchgear		
1967-1968	Newport County		

**GWENT COUNTY FOOTBALL ASSOCIATION
AMATEUR CUP PREVIOUS WINNERS**

1925-1926 Lovell's Athletic	1971-1972 Pontllanfraith
1926-1927 New Tredegar	1972-1973 Cwmbran Celtic
1927-1928 Excelsiors	1973-1974 Newport Y.M.C.A.
1928-1929 Lovell's Athletic	1974-1975 Newport Y.M.C.A.
1929-1930 1st Brigade R.H.A.	1975-1976 Croesyceiliog
1930-1931 Cwm Betterment	1976-1977
1931-1932 Lliswerry	1977-1978 Aberbargoed Buds
1932-1933 Cwm Betterment	1978-1979 Fields Park Athletic
1933-1934 Brookside Athletic	1979-1980 Aberbargoed Buds
1934-1935 Cwm Welfare	1980-1981 Girlings (Cwmbran)
1935-1936 Ynysddu Crusaders	1981-1982 Newbridge Town
1936-1937 Ebbw Junction	1982-1983 Tredegar Town
1937-1938 Clydach United	1983-1984 Monmouth Town
1938-1939 Cefn Forest	1984-1985 Caldicot Town
1944-1945 Cwm Welfare	1985-1986 Risca Utd.
1945-1946 Lysaght's	1986-1987 Albion Rovers
1946-1947 Albion Rover	1987-1988 Albion Rovers
1947-1948 Ynysddu Welfare	1988-1989 Newport Corinthians
1948-1949 Newbridge Welfare	1989-1990 Albion Rovers
1949-1950 St. Julian's	1990-1991 Albion Rovers
1950-1951 St. Julian's	1991-1992 Pill A.F.C.
1951-1952 St. Julian's	1992-1993 Pill A.F.C.
1952-1953 Fleur-de-Lys Welfare	1993-1994 Spencer Youth and Boys
1953-1954 Fleur-de-Lys Welfare	1994-1995 Newport Civil Service
1954-1955 Caerleon	1995-1996 Monmouth Town
1955-1956 St. Julian's	1996-1997 Spencer Youth & Boys
1956-1957 St. Julian's	1997-1998 Cwmtillery
1957-1958 Monmouth Town	1998-1999 Newport Corinthians
1958-1959 Monmouth Town	1999-2000 Cwmtillery
1959-1960 Albion Rovers	2000-2001 Abertillery Town
1960-1961 Docks Utd.	2001-2002 Llanhilleth Athletic
1961-1962 Abergavenny Thursdays	2002-2003 Christchurch/Hamdden
1962-1963 Girlings	2003-2004 Croesyceiliog
1963-1964 Caerleon	2004-2005 Underwood
1964-1965 Bedwas Colliery	2005-2006 Abertillery Bluebirds
1965-1966 Caerleon	2006-2007 Abertillery Bluebirds
1966-1967 Corinthians	2007-2008 Govilon
1967-1968 Christchurch	2008-2009 Abertillery Bluebirds
1968-1969 Pontnewydd	2009-2010 Coed Eva Athletic
1969-1970 Fields Park Athletic	2010-2011 Newport Corinthians
1970-1971 Christchurch	

**GWENT COUNTY FOOTBALL ASSOCIATION
CHALLENGE TROPHY PREVIOUS WINNERS**

1975-1976 Newport Y.M.C.A.
1976-1977 Pontnewydd Seniors.

**GWENT COUNTY FOOTBALL ASSOCIATION
UNDER 13 BOYS JUNIOR CUP PREVIOUS WINNERS**

1966-1967 Croesyceiliog Youth	1981-1982 Maesglas United
1967-1968 Cwmbran Catholics	1982-1983 Coed Eva Youth
1968-1969 Cromwell Youth	1998-1999 Lliswerry Stars
1969-1970 R.T.B. Youth (E.V.)	1999-2000 Eveswell
1970-1971 Caerleon Youth	2000-2001 Llanyravon
1971-1972 Newport County	2001-2002 Cromwell Youth
1972-1973 Newport County	2002-2003 Albion Rovers Youth
1973-1974 Newport Y.M.C.A.	2003-2004 Pengam Boys & Girls
1974-1975 Pontymister Boys	2004-2005 Newport Corinthians
1975-1976 Newport Y.M.C.A.	2005-2006 Cromwell Youth
1976-1977 Newport County	2006-2007 Malpas Youth
1977-1978 St. Julian's Youth	2007-2008 Race Junior AFC
1978-1979 Gelli United	2008-2009 Penygarn & Trevethin
1979-1980 Newport Y.M.C.A.	2009-2010 Maesglas United
1980-1981 Gelli United	2010-2011 Cwmbran Celtic

**GWENT COUNTY FOOTBALL ASSOCIATION
UNDER 14 GIRLS JUNIOR CUP PREVIOUS WINNERS**

2007-2008 Pontnewydd United	2009-2010 Mardy Tigers
2008-2009 Abertyswg Angels	2010-2011 Mardy Tigers

**GWENT COUNTY FOOTBALL ASSOCIATION
UNDER 16 GIRLS JUNIOR CUP PREVIOUS WINNERS**

2009-2010 Mardy Tigers
2010-2011 Mardy Tigers

**GWENT COUNTY FOOTBALL ASSOCIATION
INTER-LEAGUE CUP PREVIOUS WINNERS**

1994-1995 Monmouthshire Building Society Newport and District A.F.L.
1995-1996 Monmouthshire Building Society Newport and District A.F.L.
1996-1997 Monmouthshire Building Society Newport and District A.F.L.
1997-1998 Owens Corning Gwent Central A.F.L. / TSA North Gwent League / Shared
1998-1999 Monmouthshire Building Society Newport & District AFL
1999-2000 Owens Corning Gwent Central AFL
2000-2001
2001-2002 East Gwent League AFL
2002-2003 East Gwent League AFL
2003-2004 TSA North Gwent AFL
2004-2005 Tredegar AFC (TSA North Gwent)
2005-2006 Pandy (Knauf Insulation Gwent Central League)

**GWENT COUNTY FOOTBALL ASSOCIATION
JUNIOR INTER-LEAGUE CUP PREVIOUS WINNERS**

Under 12

2000-2001 Torfaen Junior League
2001-2002 Torfaen Junior League
2002-2003 East Gwent League
2003-2004 Torfaen Junior League
2004-2005 Torfaen Junior League

Under 14

2000-2001 Islwyn Youth League / Torfaen Junior League
2001-2002 Islwyn Youth League
2002-2003 Newport District Youth League
2003-2004 Torfaen Junior League
2004-2005 Islwyn Youth League

Under 16

2000-2001 Torfaen Junior League
2001-2002 East Gwent Junior League
2002-2003 East Gwent League
2003-2004 Torfaen Junior League
2004-2005 Islwyn Youth League

Gwent County
Football Association
Disciplinary
Procedures

DISCIPLINARY PROCEDURES CONCERNING FIELD OFFENCES

1. REPORTING OF OFFENCES BY MATCH OFFICIALS

a) Caution Offences

Referees must submit to the Gwent County Football Association within 2 days of the match (Sundays not included) a Report stating the offence and giving a description of the incident.

b) Sending Off Offences

Referees must submit to the Gwent County Football association within 2 days of the match (Sundays not included) a Report stating the offence(s) and giving a description of the incident(s).

2 CAUTION OFFENCES

A player who has been cautioned in any match will be notified through his/her Club by this Association, of the offence reported by the Referee. An administration fee as laid down by the Football Association of Wales will be charged for the processing of each report. It will be the responsibility of the club to collect the administration fee from the player.

3 SENDING OFF OFFENCES

a) Notification

A player who has been sent off in a match under the provisions of Law 12 will be notified through his/her Club by this Association of the offence reported by the Referee, and at the same time will be advised that he/she will be subject to the agreed standard punishment (see Section 4). An administration fee as laid down by the Football Association of Wales will be charged for the processing of each report.

b) Claims of Mistaken Identity

In the case of a claim of alleged mistaken identity concerning a player cautioned or sent off in a match, the player concerned and his/her Club must within **THREE DAYS** of the said match submit in writing to this Association, particulars upon which the claim is founded. If the disciplinary Secretary of the Gwent County Football Association, or his nominees, are satisfied that the claim warrants further investigation, A Disciplinary Commission shall be convened and will meet within fourteen (14) days before any automatic penalty is due to take effect. If the members of the appointed Commission are satisfied that mistaken identity has been proved in a case, the record of the offence will be transferred to the appropriate offender,

who will be subject to disciplinary action in accordance with the provisions of the current procedures.

c) **Claims of Wrongful Dismissal**

In a case of a claim for wrongful dismissal for violent conduct or serious foul play, which carries a 4 **MATCH SUSPENSION**, evidence upon which the claim is founded must be submitted by the player concerned and his/her Club and be received by this Association within **THREE DAYS** of the match, together with the relevant fee (see below). If the Disciplinary Secretary of the Gwent County Football Association, or his nominees, **are not satisfied** that the claim warrants further investigation the Match Officials' decision of the punishment will remain. If the Disciplinary Secretary of the Gwent County Football Association, or his nominees, **are satisfied**, that the claim does warrant further investigation, they may in the first instance forward the evidence to the Match Official concerned who will be asked to review the evidence and inform the Gwent County Football Association if he/she concedes the Player should not have been sent from the field of play. If the Match Official **does** indicate that he/she was incorrect in the action taken, the offence can be reduced to a caution or expunged from the record of the Player and Club.

If the Match Official, after reviewing the evidence, is still of the opinion that his/her decision was correct, the Disciplinary Secretary, or his nominees can:-

- i) Confirm the decision and the punishment awarded or
- ii) Ask three members of a Disciplinary Commission to sit and meet with the Player, a representative of the Club, the Match Official(s) and any person deemed necessary within fourteen (14) days before any automatic penalty is due to take effect.

If after presentation of all the relevant evidence:-

- i) The Match Official(s) concede the Player should not have been sent from the Field of Play, or
- ii) The Members of the disciplinary Commissions are of the opinion that the evidence indicates that special consideration should be given in the matter,

The Commission shall have the discretion to decide what action, if any, be taken in the matter.

The relevant fee which is referred to above and which must be included with the submitted evidence is as per the current appeal fees as set out in the Gwent County Football Association Rule 46.

This fee may be forfeited if the claim is deemed to be unfounded or is dismissed by a Disciplinary Commission.

4. PUNISHMENTS

A) Caution Offences

Each caution will be recorded against the Player and used according to the procedure in (B)

B) Players Accumulating Cautions

- i)** If a player accumulates 5 cautions between the opening day of the Playing Season and the **Last Sunday of November** in the same Season, he/she will be automatically suspended for a period of **3 Matches**. The player must serve the suspension with, the most Senior Team that is governed by this Association, of the Club at which the player committed the final suspension offence.
- ii)** If a player accumulates 5 cautions between the opening day of the Playing Season and the **Last Sunday in February** in the same Season, he/she will be automatically suspended for a period of **2 matches**. The player must serve the suspension with, the most Senior Team that is governed by this Association, of the Club at which the player committed the final suspension offence.
- iii)** If a player accumulates 5 cautions between the opening day of the Playing Season and the **Second Sunday in April** in the same Season, he/she will be automatically suspended for a period of **1 Match**. The player must serve the suspension with, the most Senior Team that is governed by this Association, of the Club at which the player committed the final suspension offence.
- iv)** A player who has already been subject to disciplinary action as a result of accumulating 5 cautions and then goes on to accumulate 8 cautions during the same Season, will be subject to the following punishments:-
- v)** If 8 cautions are reached on or before the **Last Sunday in March**, he/she will be automatically suspended for a period of **2 Matches**

- vi) If 8 cautions are reached on or before the **Second Sunday in April**, he/she will be automatically suspended for a period of **1 Match**

In (a) and (b) the player must serve the suspension with, the most Senior Team that is governed by this Association, of the Club at which the player committed the final suspension offence.

- vii) Any period of suspension arising from the accumulation of cautions shall commence immediately following the date of the players' last offence. The suspension shall cover all **domestic leagues, cup and friendly matches** until such time as the most Senior Team that is governed by this Association, of the Club at which the player committed the final offence, has completed the number of matches appropriate to the punishment in **Approved Competitions** (see Appendix).

- viii) Any period of suspension or part thereof, which remains outstanding at the end of a season, must be served at the commencement of the next following season. The outstanding suspension, with consent of the Gwent County Football Association, may be transferred to a player's new club if applicable.

C) Players Sent Off Under Law 12 (7)

A player who is dismissed from the field of play for a second cautionable offence after having received a caution will immediately be suspended from all **domestic league, cup and friendly matches** following the match in which he/she was sent off, until such time as his/hers' Clubs' most Senior Team that is governed by this Association, has completed **1 MATCH** in **Approved Competitions** (see Appendix).

PLEASE NOTE:

Saturday Clubs: The player remains under suspension until the most senior team of the club at which he/she committed the suspension offence has played the number of games specified in the disciplinary notice.

Sunday Clubs: The player remains under suspension until the club at which he/she committed the suspension offence has played the number of games specified in the disciplinary notice.

D) Players Sent Off Under Law 12 (4) and (5)

A player who is dismissed from the field of play for denying a goal or an obvious goal scoring opportunity by physical means or by handling the ball, will immediately be suspended

from all **domestic league, cup and friendly matches** following the match in which he/she was sent off, until such time as his/hers' Clubs' most Senior Team that is governed by this Association, has completed **1 MATCH** in **Approved Competitions** (see Appendix).

PLEASE NOTE:

Saturday Clubs: The player remains under suspension until the most senior team of the club at which he/she committed the suspension offence has played the number of games specified in the disciplinary notice.

Sunday Clubs: The player remains under suspension until the club at which he/she committed the suspension offence has played the number of games specified in the disciplinary notice.

E) Players Sent Off Under Law 12 (6)

A player who is dismissed from the field of play for using offensive, insulting or abusive language whether he/she has previously been cautioned or not, will immediately be suspended from all **domestic league, cup and friendly matches** following the match in which he/she was sent off, until such time as his/hers' Clubs' most Senior Team that is governed by this Association, has completed **3 MATCHES** in **Approved Competitions** (see Appendix).

PLEASE NOTE:

Saturday Clubs: The player remains under suspension until the most senior team of the club at which he/she committed the suspension offence has played the number of games specified in the disciplinary notice.

Sunday Clubs: The player remains under suspension until the club at which he/she committed the suspension offence has played the number of games specified in the disciplinary notice.

F) Players Sent Off Under Law 12 (1), (2) and (3)

A player who is dismissed from the field of play for violent conduct, serious foul play or spitting at an opponent or any other person whether he/she has previously been cautioned in the match or not, will immediately be suspended from all **domestic league, cup and friendly matches** following the match in which he/she was sent off, until such time as his/hers' Clubs' most Senior Team that is governed by this Association, has completed **4 MATCHES** in **Approved Competitions** (see Appendix).

PLEASE NOTE:

Saturday Clubs: The player remains under suspension until the most senior team of the club at which he/she committed the suspension offence has played the number of games specified in the disciplinary notice.

Sunday Clubs: The player remains under suspension until the club at which he/she committed the suspension offence has played the number of games specified in the disciplinary notice.

G) Additional sending Offs

Players dismissed from the field of play for a second time in the same season will be suspended for **1 EXTRA MATCH**.

A player dismissed for a third time in the same season will be suspended for an **EXTRA 2 MATCHES** and so on.

H) Outstanding Suspensions

Any period of suspension or part thereof, which remains outstanding at the end of a season, must be served at the commencement of the next following season. The outstanding suspension, with the consent of the Gwent County Football Association, may be transferred to a players' new club if applicable.

I) Playing Whilst Under Suspension

A player found guilty of playing whilst under suspension will be subject to double the original suspension for every game played plus a fine of £25.00

In all cases suspension means from all football activities.

J) G.C.F.A Rule 37

In special cases where a Match Officials' report indicates a serious breach of the laws of the Game, the Gwent County Football Association reserves the right to prefer an appropriate charge against the player in accordance with G.C.F.A. Rule 37.

When dealing with such a case, the Commission may take into account any automatic punishment imposed under the procedures.

K) Re-Arranged Matches

A Commission shall have discretionary power to rule that a match shall not count towards the completion of a suspension if it is satisfied that the game has been arranged by the Club with a view to enabling the player to complete his/her suspension and thus qualify him/her to play in a specific match.

L) Collection of Administration Fees

It will be the responsibility of the Club Secretary to collect and pay the administration fees when returning the Disciplinary Report Form. Any club failing to pay the administration fee within 10 days will be fined the sum of £25.00

M) Fines

In all cases of sending off from the field of play, players shall be liable to be fined as direct by the Gwent County Football Association (minimum £25.00)

N) Definition of Most Senior Team

The most senior team of a Club commences from the Gwent County Football Association League down.

4. APPENDIX

Approved Competitions.

Leagues:

Gwent County A F League
East Gwent A F League
Gwent Central A F League
Newport & District A F League
North Gwent A F League
North Gwent Sunday A F League
East Gwent Junior League
Islwyn Junior League
Newport District Junior League
Torfaen Junior League
Gwent County Junior Youth League
South West Counties Youth League

Cup Competitions:

Gwent County Amateur Cup
Gwent County F A League Challenge Cup
All Affiliated District League Challenge Cups
Under 13 Junior Cup
Under 14 Girls Junior Cup
Under 16 Girls Junior Cup
All Affiliated Junior Youth League Challenge Cups
Any sanctioned Competitions

**REGULATIONS GOVERNING
ASSAULTS ON MATCH OFFICIALS**

These Regulations shall apply at all levels of the game

1. PREFERRING A CHARGE

- 1.1 Upon receipt of a report from a Match Official detailing an alleged assault against him, the appropriate authority i.e. the Football Association of Wales or relevant Area Association will, without delay:
 - 1.1.1 Investigate the official's report and if the authority is satisfied that a prima facie case of assault of a match official can be made out against the alleged offender, shall,
 - 1.1.2 Take the necessary steps to prefer an appropriate charge of misconduct against the alleged offender. Details of the charge shall be addressed specifically to the alleged offender and be sent by First Class post to the alleged offender's home address;
 - 1.1.3 Forward a copy of the charge by First Class post to the alleged offender's club, relevant league and/or Area Association.
- 1.2 The alleged offender shall not participate in any football activity from the date when he/she is notified of the charge (verbally or in writing) until a disciplinary body of the relevant authority has heard and adjudicated on the matter.
- 1.3 In exceptional circumstances, the authority may be in receipt of information (either verbally or in writing), that an alleged assault has occurred and that the particulars of the alleged incident are sufficiently serious to warrant immediate concern and therefore, immediate action. Under such circumstances, the authority may impose an immediate interim suspension on the alleged offender concerned prior to invoking Sections 1.1 and 1.2 of these Regulations.
 - 1.3.1 In deciding to adopt this course of action, the authority must:
 - 1.3.2 Contact the alleged offender's club and establish, without delay, address and telephone contact details of the alleged offender; the club should also be informed of the suspension at this point;
 - 1.3.3 Contact the alleged offender directly, confirming the suspension and reasons for this course of action.

- 1.3.4 A written report of the incident must be received from the match official concerned within two working days of the match and forwarded, with a letter setting the details of the charge of misconduct, to the alleged offender concerned as detailed under Section 1.1 of these Regulations.
- 1.3.5 If the match official's report is NOT received within two working days of the match, the authority must lift the suspension by means of contacting the club and alleged offender directly and make appropriate enquiries with the match official(s) concerned. This action should be confirmed in writing to all parties.

2. CONDUCT OF THE HEARING

- 2.1 A disciplinary body of the authority must be convened within 16 (sixteen) days as of the date of the letter detailing the charge of misconduct against the alleged offender.
- 2.2 The alleged offender shall be given a minimum of 10 (ten) days notice to attend the convened disciplinary body's hearing.
- 2.3 The hearing shall be conducted in accordance with the relevant rules of the authority.
- 2.4 Having considered all the evidence available, the disciplinary body shall decide one of the following:
 - 2.4.1 The alleged offender is not guilty of misconduct
 - 2.4.2 The alleged offender is guilty of misconduct defined under FAW Rule 24.2.9 (or equivalent Area Association rule).
 - 2.4.3 The alleged offender is guilty of misconduct and such conduct falls within the definition of Category A (Technical Assault) of these Regulations detailed in Section 3 here below.
 - 2.4.4 The alleged offender is guilty of misconduct and such conduct falls within the definition of Category B (Assault whether or not causing bodily harm) of these Regulations detailed in Section 3 here below.
 - 2.4.5 The alleged offender is guilty of misconduct and such conduct falls within the definition of Category C (Assault causing serious bodily harm) of these Regulations detailed in Section 3 here below.

- 2.5 In relation to a finding under Section 2.4.1 here above, the disciplinary body will lift the imposed interim suspension with immediate effect, and inform the alleged offender accordingly at the conclusion of the hearing.
- 2.6 If the alleged offender is found guilty of misconduct as set out under Section 2.4.2, 2.4.3, 2.4.4 or 2.4.5 here above, the disciplinary body will request mitigating factors and due consideration will be given to these factors when considering the level of penalty or sanction to impose.
- 2.7 In relation to a finding under Section 2.4.2 here above, the disciplinary body when deciding the penalty or sanction must give consideration to the matches missed by the alleged offender as a result of the interim suspension imposed.
- 2.8 In relation to a finding under Sections 2.4.3, 2.4.4 and 2.4.5 here above, any period of suspension imposed by the disciplinary body must commence from the date of the interim suspension.
- 2.9 Where a suspension is imposed as a result of a finding under Section 2.4.2, 2.4.3, 2.4.4 or 2.4.5 here above, the disciplinary body shall also consider the 'Category of Suspension' (as defined by the FAW Regulations) to be served.
- 2.10 Where practicably possible, the disciplinary body shall inform the alleged offender of the penalty or sanction imposed at the conclusion of the hearing.
- 2.11 Whether or not the penalty or sanction is given at the conclusion of the hearing, the disciplinary body will confirm their decision and penalty or sanctions imposed in writing to the alleged offender within three working days as of the date of the hearing.
- 2.12 A copy of the decision relating to the hearing must be forwarded to the Football Association of Wales within 5 days as of the date of the hearing.

3. CATEGORIES OF ASSAULT

- A. Technical Assault** (where there is no element of contact between the offender and match official)

A Technical Assault will occur where a match official is intimidated and/or threatened with violence and/or is in fear of violence, whether or not there is an intention to carry through the threat. This category will also include careless actions, which will include, but is not limited

to, the throwing or kicking of objects or substances or spitting towards a match official but where no contact is made with the said official.

B. Assault (whether or not causing bodily harm)

An assault in accordance with this category is defined as any circumstance of an inappropriate nature where physical contact is made with an official whether or not any injury results. This category also includes, but is not limited to, the throwing or kicking of objects or substances or spitting towards the match official where the said object or substance or spit makes contact with the match official.

C. Assault Causing Serious Bodily Harm

An assault shall be regarded as causing serious bodily harm if the official suffers any serious injury, including but not limited to injury to limbs, bones or senses, cuts, bruises, bums or concussion. Serious bodily harm may occur whether or not the Official requires medical treatment or first aid but shall not include harm which at the reasonable discretion of the Disciplinary Panel is deemed bodily harm of a minor nature falling within Category B above.

4. RECOMMENDED SANCTIONS

A. Technical Assault (where there is no element of contact between the offender and match official)

A maximum of 182 days suspension from football (the 'Category of Suspension' to be determined by the disciplinary body) and a minimum fine of £50.00.

B. Assault (whether or not causing bodily harm)

A maximum of two years suspension from football (the 'Category of Suspension' to be determined by the disciplinary body) and a minimum fine of £75.00.

C. Assault causing Serious Bodily Harm

A Sine Die suspension from ALL FOOTBALL RELATED ACTIVITY with no review to be considered under a period of 5 years and a minimum fine of £100.00.

5. AGGRAVATING AND MITIGATING FACTORS

- 5.1 When determining the penalty or sanction to be imposed under Section 4A, 4B or 4C here above, consideration should be given to:
- 5.1.1 aggravating factors -these may include, but is not limited to:-the level of the game the alleged offender participates, the seniority of the alleged offender within the club, the length of the incident, the requirement for others to prevent an escalation of the incident, the impact on the match official, the severity of the incident and previous disciplinary record;
- 5.1.2 mitigating factors -these may include, but are not limited to:-the remorsefulness of the alleged offender, acceptance of the charge of misconduct, post incident behaviour of the alleged offender, the length of the incident, lack of involvement from any other party to stop the incident and previous disciplinary record.

6. MISCELLANEOUS

- 6.1 Any penalty or sanction imposed in accordance with these Regulations is subject to appeal as set out under the FAW Rules.
- 6.2 A suspension from football imposed in the case of a disciplinary body's finding under Section 2.4.3, 2.4.4 or 2.4.5 here above shall remain in place until such time as an appeals body determines otherwise. Accept that, an appellant may submit a written application to the appointed chairman of an appeals body convened to consider an appeal, for the penalty or sanction imposed to be set aside whilst the appeal hearing is pending.
- 6.3 The decision of the chairman in relation to an application for the penalty or sanction being set aside is final and binding on all parties and not subject to appeal.

In deciding the level of the penalty or sanction within the ranges provide in above, the Disciplinary Panel will take into account all of the circumstances of the case including the subsequent behaviour of the two parties involved and any mitigating evidence put forward.

**All correspondence must be sent to the
Disciplinary Secretary of the
GWENT COUNTY FOOTBALL ASSOCIATION**

REFEREES WANTED



Throughout the Country local football depends on the service of keen, dedicated people who make a vast contribution to the national game as referees, enabling players to more easily enjoy their matches.

CAN YOU HELP?

Every year more clubs registered with the Gwent County Football Association. There are more and more matches to which referees must be appointed.

CAN YOU HELP?

If you have played the game at any level you will know how important it is to have a qualified referee present.

CAN YOU HELP?

If you are physically fit, with good eyesight and are at least fourteen years of age and willing to attend a local course of instruction, in preparation for a straight forward examination.

WILL YOU HELP?

If are interested in accepting the challenge of refereeing local football matches:

PLEASE CONTACT:

Referee Development Secretary:
Mr K.R.Jones "Awelfryn", 1 Park House,
Cyfartha Park, Merthyr Tydfil, Mid Glam. CF47
8RE
Tel: 01685 359 348

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Geraint Reynolds. Elmsfield, Llandogo, Monmouth, Gwent. NP25 4TW – 01594530620 – 07884150765

Andrew John Taylor, 23 Steywtan Path, Fairwater, Cwmbran, Gwent. NP44 4QJ - 01633833883 - 07920115088

Jefferson Townsend, 10 Chapel Road, Westside, Blaina, Gwent. NP13 3BX – 01495291686 – 07402252673

Gavin Marc Townsend, 14 Rowan Way, Rassau, Ebbw Vale, Gwent. NP23 5TH – 01495305875 – 07811337730

Julian Williams, 11 Park Road, Caldicot, Gwent. NP26 4EH – 01291 430 991 – 07825643133

Andrew Young, 4 Gladstone Place, Sebastopol, Pontypool, Gwent. NP4 5EH – 01495756962 – 07813271310

Level 9

Jack Bannister, 40 Hatherleigh, Newport, Gwent. NP19 8BN – 07845390864

Jack Clarke, 12 Bethel Court, Garndiffaith, Pontypool, Gwent. NP4 7RR – 01495775058

Thomas Vaughan, 13 Bersondy, Raglan, Gwent. NP15 2AY – 01873 840 721 – 07971311445

CHANGE OF SECRETARY/ADDRESS

To:
Association Secretary
Mr A.Watkins
1 Ashtree Cottages
Aberbeeg
Gwent. NP13 2AT

Date:

Dear Sir,

I wish to inform you that the Secretary/Address of:- F.C.

Is now:-

Mr / Mrs. / Miss.

.....
.....
.....
.....

Post Code:

Telephone:

Yours faithfully

.....
Club Secretary